

Government of Andhra Pradesh Commissionerate of Collegiate Education



S.K.R. & S.K.R. Govt. College for Women (Autonomous), Kadapa.

Reaccredited with 'B' Grade by NAAC

Y.S.R.Kadapa District – 516001, Andhra Pradesh

Academic & Administrative Audit 2021-22

PART- A

1	Name of the College and Address: URL of Website E- Mail Phone number	SKR & SKR GOVT. COLLEGE FOR WOMEN (A), KADAPA. https://skrgdcwakdp.edu.in Kadapaw.jkc@gmail.com 9491355579
2	Vision & Mission	Vision: To impart value based higher education for women students hailing from rural, economically instable background and to bring in changes on par with the needs of the society particularly in the context of globalization. To empower women students to contribute towards Nation Building. Mission: To provide quality Education to women students, which helps in acquiring knowledge, building self-confidence and positive thinking. We aim at developing leadership qualities, communication skills and technical competencies. To empower the women students towards self-reliance. To strive for all-round development of the students.
3	Name of the Principal, email, and mobile Number	Dr V. Saleem Basha drvsbchemistry@gmail.com 9491355579
4	Name of the Vice-Principal, email, and mobile Number	Dr P. Gurivi Reddy, Lecturer in Mathematics drpgregddy@gmail.com 9490444166 8886935311
5	Name of the IQAC Coordinator, email, and mobile Number	Dr C.V Krishnaveni Lecturer in Computer Science Cvkrishnaveni19@gmail.com 9490519982

6	Name of the Academic Coordinator, email, and mobile Number	Dr K. Nagamuni Reddy Lecturer in Chemistry Drknreddy65@gmail.com 9441150029
7	Year of Establishment	1973 (Document enclosed in Annexures)
8	UGC 2(f) and 12 B status (certificates to be verified)	Certificate enclosed in Annexures
9	Autonomous status – Yes/No, If yes, Since_____	Yes. 24 th November, 2016 Conferment of Autonomous Status by UGC, New Delhi. Since 2017-18 implemented Autonomy Status. Certificate enclosed in Annexures
10	RUSA status	Infrastructure Grants 2.0-Component 7 Work completed.
11	College land and Plan details /documents	Documents enclosed in Annexures
12	Affiliation status : Permanent / temporary (certificates to be verified)	Permanent Affiliation Document enclosed in Annexures.
13	AISHE Status – Document	Submitted Document enclosed in Annexures.
14	NAAC Status - a) Previous NAAC Cycle date and Month b) Date of Expiry c) Previous Grade and CGPA (certificates to be verified)	NAAC 2 nd cycle: May 05, 2014. Valid upto: May 04, 2019. 'B' Grade 2.33 CGPA Extension period due to Autonomy status: 31-12-2022 with CGPA 2.33 and 'B' Grade. Document enclosed in Annexures
15	Status of peer team recommendations	
	S. No	Recommendations made
		Recommendations fulfilled (Action taken report)
	i)	Senior teachers should be asked to interact with NAAC for IQAC functioning and introduce college workshop for training more teachers and student/staff representatives.
	ii)	Strengthen the language laboratory with more systems and software to improve communication skills in English among faculty and students.
	iii)	Infrastructure for classrooms, labs and sports needs to be further improved and a Manual/Calendar for maintenance
		1. Senior teachers and all the faculty are advised to develop professionalism and to interact purposefully with NAAC team and other officials who ever visit the Institution. Workshops and training programmes conducted to students and faculty to develop skills. ii) Strengthened the English Language Lab with 30 computers. iii) The college was granted Rs. 2 Crores under RUSA –Component 7 – Infrastructure grants 2.0 scheme. (2 Classrooms, 3

	and use of laboratory facilities prepared.	Laboratories, 1 NCC room).
iv)	IT infrastructure needs improvement to increasing demand of students and faculty use of open course software be encouraged.	iv) All the faculty are highly motivated to make use of open course software and to develop LMS, e-content which is accessed by all the stakeholders.
v)	Many more faculty training programmes in IT based teaching-learning process be organized.	v) ICT enabled teaching – Learning through the use of computers, videos, documentaries, whiteboards, Google Classroom, Cisco Webex, GSuite – Google Meet, Plickers, Kahoot, Web-based tools are used by faculty.
vi)	Principal and faculty need to be pro-active for getting university and government approvals for academic activities.	vi) Present Principal and faculty are pro-active in obtaining approvals from university and government for academic activities.
vii)	Additional faculty positions are needed have to be provided by the government.	vii) Government sanctioned 10 additional teaching posts.
viii)	Contract and part-time employment need to be more structured.	viii) Contract and part-time employees are more structures with enhanced salaries.
ix)	Collaborative arrangement for sharing Library resources and sports infrastructure need to be worked out.	ix) Library is facilitated to students, staff and Old students of the Institution. The woman candidates who are willing to use Library for competitive examinations will be allowed to utilize Library facility with prior permission from the authority. The Library has collaboration with YV University Library for sharing of information. Department of Physical Education maintaining 12 stations fitness gym and other required sports and games items. Inviting Coaches for special training to students from District sports authority Kadapa.
x)	Formal and regular linkages with industry, NGOs, and government departments be established.	x) All the departments have developed MoUs, with Industries, NGOs and Government departments.
xi)	Health centre and sick room/first aid with a skilled nurse/counselor be created. Hg and anemia	Xi) Health centre is available with the convenor of Dr.Priya Darshini, Lecturer in Micro Biology.

	monitoring and nutritional guidance is needed by students.	Record maintained.				
16	Previous Recommendations of Academic Audit of the CCE					
	<table border="1"> <thead> <tr> <th>No. of suggestions made</th> <th>No of suggestions implemented (Action Taken Report)</th> </tr> </thead> <tbody> <tr> <td> <ol style="list-style-type: none"> 1. Recommended to modify syllabus as per the demand from stakeholders 2. (i)Recommended to conduct special programmes by all Departments for advanced learners. (ii) Recommended to complete Online Courses by each faculty. (iii) Recommended to organize Sports/Cultural activities atleast District Level 3. (i)Recommended to start research center and apply for guideship. (ii) Recommended to improve publications in UGC CARE List , SCOPUS, Web of Science. (iii) Recommended to raise funds through consultancy by all Departments. 4. (i)Recommended to complete automation of the Library (ii)Recommended Staff and Students to use e-Resources. 5. (i)Recommended to make efforts to get scholarships and freeships from Industries and Non-Government bodies. (ii)Recommended to focus on Career Guidance Programmes for Competitive Exams (iii)Recommended to encourage students to start entrepreneurships. 6. (i) Recommended to make suitable strategic plan to achieve Vision and Mission of the College (ii) Recommended to implement e-Governance in three components. (iii) Recommended to put more efforts to get better rank in NIRF. 7. Recommended to improve steps for waste management, energy conservation and addressing cross-cutting Issues. </td> <td> <ol style="list-style-type: none"> 1. Modified syllabus as per feedback received from the stakeholders 2. Conducted special programs for advanced learners 3. Staff are motivated to guide research scholars. Dr B. Sudhakar Reddy, is guiding research scholars 4. Library is automated partially with Soul 3.0 version software 5. Recommended students to start entrepreneurships 6. Training programmes was conducted to both Teaching and non teaching staff 7. Improved waste management, energy conservation. </td> </tr> </tbody> </table>	No. of suggestions made	No of suggestions implemented (Action Taken Report)	<ol style="list-style-type: none"> 1. Recommended to modify syllabus as per the demand from stakeholders 2. (i)Recommended to conduct special programmes by all Departments for advanced learners. (ii) Recommended to complete Online Courses by each faculty. (iii) Recommended to organize Sports/Cultural activities atleast District Level 3. (i)Recommended to start research center and apply for guideship. (ii) Recommended to improve publications in UGC CARE List , SCOPUS, Web of Science. (iii) Recommended to raise funds through consultancy by all Departments. 4. (i)Recommended to complete automation of the Library (ii)Recommended Staff and Students to use e-Resources. 5. (i)Recommended to make efforts to get scholarships and freeships from Industries and Non-Government bodies. (ii)Recommended to focus on Career Guidance Programmes for Competitive Exams (iii)Recommended to encourage students to start entrepreneurships. 6. (i) Recommended to make suitable strategic plan to achieve Vision and Mission of the College (ii) Recommended to implement e-Governance in three components. (iii) Recommended to put more efforts to get better rank in NIRF. 7. Recommended to improve steps for waste management, energy conservation and addressing cross-cutting Issues. 	<ol style="list-style-type: none"> 1. Modified syllabus as per feedback received from the stakeholders 2. Conducted special programs for advanced learners 3. Staff are motivated to guide research scholars. Dr B. Sudhakar Reddy, is guiding research scholars 4. Library is automated partially with Soul 3.0 version software 5. Recommended students to start entrepreneurships 6. Training programmes was conducted to both Teaching and non teaching staff 7. Improved waste management, energy conservation. 	
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17	NIRF Rank (if any): Year:	Yearly Data submitted for NIRF Rank. Rank not obtained. Document enclosed in Annexures.				
18	ISO Certification: Year:	Yes. Team visited on 28.02.2021.				
19	Awards & Achievements for the institution during the current Academic Year with details:	State NSS Cell–H.E. Dept.- Conduction of State Level NSS Awards Ceremony to distribute Awards to the Best NSS Programme Coordinator, NSS Programme Officers and NSS Volunteers for the years 2019-20 and 2021-22 on 24th September, 2022 at Krishna University, Machilipatnam - Reg.				

PART-B**1. No. of Programmes Offered by the College:**

- a. Current Academic Year
b. Last Two Years

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Programmes	15	15	15	15	17

2. No of Value Added Courses introduced (last two years):

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Value Added courses	2	3	9	9	17

3. Details of teaching faculty:

No of posts	Sanctioned	Working	Vacancies
Regular	59	31	0
PTL		1	
Contract		20	
Guest		7	
Total			

4. Qualifications of teaching staff:

Teaching Staff	PG	M. Phil	Ph.D	NET/SET
Regular	31	2	17	7
PTL	1	0	0	0
Contract	20	0	6	4
Guest	7	0	0	0
Total	59	2	23	11

5. Details of non-teaching faculty:

No of posts	Sanctioned	Working	Vacancies
27	27	26	01
Superintendent	01	0	01
Senior Assistant	02	02	0
Junior Assistant	03	03	0
Electrician	01	01	0
Typist	01	01	0
Herbarium Keeper	01	01	0
Museum Keeper	01	01	0
Store Keeper	01	01	0
Record Assistant	06	06	0
Office Subordinate	06	06	0
Sweeper	02	02	0
Watchman	02	02	0
Total	27	26	01

6. Student strength particulars:

a) During the last two years:

Year	2017-18			2018-19			2019-20			2020-21			2021-22		
No. of students	I	II	III												
		716	648	537	678	705	629	773	642	650	689	682	593	705	652

7. No of students appeared in the final year exams during the last two years:

Year	2017-18			2018-19			2019-20			2020-21			2021-22		
Program me wise	A	P	%	A	P	%	A	P	%	A	P	%	A	P	%
	BSC Biotechnology	51	51	100%	57	56	98%	74	69	93%	56	54	96%	72	69
BZC EM	32	32	100%	66	62	94%	36	33	92%	62	62	100%	65	62	95%

BZC TM	36	23	64%	51	49	96%	45	38	84%	49	45	92%	30	29	97%
BMC	27	16	59%	17	17	100%	31	29	94%	17	17	100%	41	34	83%
MPCs	59	50	85%	67	58	87%	62	53	85%	59	56	95%	71	64	94%
MSCs	57	46	81%	64	62	97%	70	62	88%	62	62	100%	61	50	82%
MPC	18	14	78%	13	13	100%	16	12	75%	13	13	100%	23	19	82%
MECs	19	14	74%	27	26	96%	45	33	73%	26	22	85%	37	31	84%
BCOM(G EN) TM	48	39	81%	41	37	90%	54	48	89%	39	35	90%	52	44	85%
BCOM CA	63	53	84%	69	69	100%	72	57	79%	69	69	100%	72	72	100%
BA HECOMP	31	30	98%	19	18	95%	21	18	88%	18	17	95%	21	21	100%
HEP EM	23	23	100%	41	39	95%	20	19	95%	39	33	85%	33	32	97%
HEP TM	48	48	100%	40	38	95%	55	37	67%	39	36	92%	42	41	98%
HUC EM	23	19	83%	12	12	100%	10	10	100%	12	12	100%	19	19	100%
TTM	--	--	---	19	16	84%	4	4	100%	16	16	100%	18	18	100%

8. Teacher – student ratio (Current Year):

No. of Students/No. of Teachers = 2099/59=35:1

9. Infrastructure details (Physical and Academic facilities of Criterion-IV)

- i. Total no of class rooms: 35
- ii. Total no of laboratories:16
- iii. Total no of digital classrooms:3
- iv. Total no of virtual classrooms:2
- v. Total no of ICT enabled classrooms: 13
- vi. Total no of studios: In Process
- vii. Total no of Computers: 134
Student & Computers Ratio: 611/134=1: 5
- viii. Total no of printers: 37
- ix. Total no of scanners: 25
- x. Total no of Xerox facility : 2
- xi. Total no of Wi-Fi routers : 2
- xii. Internet Bandwidth : 100 mbps
- xiii. Seminar halls: Auditorium is used as Seminar hall
- xiv. Auditorium: 1
- xv. Details of sports facilities: yes Available
- xvi. Gymnasium (No of stations) : 6 stations
- xvii. Rooms for administration: 13

- xviii. Water – RO facility: yes
- xix. Toilets for staff (Men/Women/Differently abled): 13
- xx. Toilets for students (Men/Women/Differently abled): 31
- xxi. Divyanggan friendly facilities (Ramps/Lifts/Softwares);3
- xxii. No of fire extinguishers in the labs and corridors : 2
- xxiii. Solar energy details 20 KV – LEDs , Green Audit Status : yes-44 LEDbulbs
- xxiv. Library
- No. of Books& Journals: 24770
 - Status of Automation: partially automated
 - E-journals: 4
 - N-list subscription: yes
 - Internet : 40 mbps
- xxv. Women’s waiting hall: 1
- xxvi. Grievance Redressal Cell: yes
- xxvii. Health Centre: yes
- xxviii. ELL: yes
- xxix. JKC Lab: yes
- xxx. Computer Labs: 3

10. Research:

❖ No of collaborations / Functional MoUs

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of collaborations / MoUs	31	15	8	20	11

❖ No of publications in UGC – CARE listed journals

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Publications	11	14	8	24	15

❖ No of start-ups

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of start-ups	--	---	---	---	---

❖ No of patents

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of patents	---	----	2	1	----

❖ No of Research Guides

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Research Guides	---	----	----	1	1

❖ No of Research Scholars

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Research Scholars	----	-----	-----	2	1

❖ No of Major/ Minor Research Projects

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Major RPs	--	---	1	----	---
Number of Minor RPs	3	---	---	---	---

❖ Incubation Centre/s: Yes/No: Yes available.

❖ Consultancy offered: NO

11. Policies prepared and implemented: **Document enclosed in Annexures.**

12. Extension activities (Current year)

a) No. of Extension activities in the Neighborhood for social and holistic development: CSPs 45

Department	No of faculty submitted CSP
English	6
Telugu	2
Hindi	1
Urdu	1
Mathematics	4
Physics	3
chemistry	8
Statistics	2
Botany	3
Zoology	3
Biochemistry	2
Microbiology	1
Biotechnology	2
History	2
Economics	3
Political Science	2
Total	45

- b) No. of Extension activities conducted through NSS/NCC/ RED CROSS/YRC:

Extension activities	No of Activities	
NSS	17	File Enclosed in Annexures
NCC	23	File Enclosed in Annexures
RRC	11	File Enclosed in Annexures

- c) No of Extension activities in collaboration with government agencies: 21: **File Enclosed in Annexures**
- d) No of Extension activities in collaboration with Non-Governmental Organizations: 5 **File Enclosed in Annexures.**

13. Feedback, Student Satisfaction Survey mechanism adopted:

SKR & SKR Govt. College for Women (A), Kadapa made a policy decision to make feedback forms available for different stakeholders to analyze the institutional performance on different areas. IQAC has developed a feedback mechanism and framework for analysis. The feedback is circulated to all the stakeholders i.e., Students, Parents, Alumni, Faculty Members. The feedback information is collected, analyzed and necessary initiatives and quality measures have been taken.

Student Feedback on Curriculum is taken in terms of its relevance and appropriateness in catering the needs of the society. After obtaining and analysis is forwarded to the principal for further process and action. Thus the feedback helps to frame new policies and strategies in revision, redesigning of curriculum. In student curriculum feedback there are 10 questions on different aspects with 5 point scale. On the other hand there are 6 questions on five point scale to parents on curriculum.

Feedback on Institutional Performance is taken from all the stakeholders, students, parents, alumni, faculty to analyze the overall institutional performance in different aspects like library, placement administrative office, and various college activities organized by the college. It helps to make improvements in the next academic year.

Feedback from alumni is also collected on the quality of education in various aspects such as knowledge, communication, interpersonal skills and management/leadership skills. After analysis the IQAC submits its report to the concerned authorities for further process

Student satisfaction survey: The efforts of institution strategies, policies and teachers give thrust in making learning a meaningful process in enhancing their potentialities. Their satisfaction level is decided by the kinds of experiences they undergo the extent of

the comfort feeling as well as intellectual stimulation the learning situations provide. students feedback significantly showcases the actual quality of teaching, learning ,syllabus coverage, using of ICT, counseling monitoring etc. In SKR & SKR Govt. College for women a separate SSS format consisting 20 questions framed on 5 point scale distributed to students and forwarded to IQAC for analysis. The IQAC after a systematic analysis submit the report to the principal for further action process on democratic lines,

14. Alumni Association – involvement and activities: **File enclosed in Annexures.**

15. Awards and achievements-current year (to be verified)

<i>Students achievements</i>	<i>Staff achievements</i>
<p>1. NCC cadet P. Bhavitha Keerthi won gold medal as Best senior in Advanced leadership camp 2 at Raypur on 20.07.2021</p> <p>2. BZC Students participated in Painting competition on 15.09.2022 at GDC Men (A), Kadapa. Kum K. Bhuvaneswari, II BSc BZC student won first prize cash award of 1000 RS in the state level poster painting competition.</p> <p>3. On the occassion of Gandhi Jayanthi B. Rupa, III BA got a chance to deliver talk on Mahatma Gandhi at Parliament House, New Delhi on 02.10.2022. She focused on Life history of Mahatma Gandhi, Responsibility of a Citizen, Role of Youth in the present scenario etc.</p> <p>Students oactively participated in Elocution competition on the topic Goals of developed India conducted on 13.10.2022 organised by District Level Youth Utsav 2022 conducted by Nehru Yuva Kendra(NYK).Kum K. Sravani, II BA HEP won Prize.</p> <p>5. Participated in YV University Inter Collegiate Badminton Tournament and secured 2nd place in women doubles for the year 2022-2023 held at SBVR degree collehe Baddeley on 16-11-2022.</p>	<p>1. Dr G. Vijaya Lakshmi Devi, Lecturer in Economics and NSS Programme Officer of the college received Andhra Pradesh State Best NSS Programme Officer Award for the year 2021-22 at Krishna University, Machilipatnam on 24.09.2022.</p> <p>2. Yogi Vemana University level Best NSS Programme Officers award ceremony was organsied at YVU, Kadapa on 27.09.2022. Dr Surya Kalavathi, Vice Chancellor of Yogi Vemana University honoured Dr P. Subba Lakshumma, Principal as the Best Principal, Dr G. Vijaya Lakshmi Devi as Best NSS Programme Officer and Kum K. Navya Sree as Best NSS Volunteer.</p> <p>3. Ms Koneti Shalini, Department of Mathematics received IRSD International Preeminent Young Researcher Award 2022 at 8th International Conference on Interdisciplinary Research for Sustainable Development held on 30th September, 2022 at Chandigarh organised by International Institute of Organised Research.</p> <p>4. Sri Pola Bhaskar Honourable Commissioner of Collegiate Education appreciated all the content Generators</p>

<p>6. N. Vandana, II B.Sc Biotech student of SKR & SKR Govt. College for Women (A), Kadapa has selected for Pre RD celebrations at Sardar Vallabhai Patel University, Gujarat from 20.11.2022 to 29.11.2022</p> <p>7. Participated in Kabaddi game in YVU Intercollegiate Tournament on 26.11.2022 at Yogi Vemana University, Kadapa and won the Championship and secured Silver Trophy in women Kabaddi game in YVU intercollegiate tournament by beating RCPE Proddatur by 66 -46 Score.</p> <p>8. D. Lakshmi Priya, II BZC student of the college participated in Chess tournament on 29.11.2022 at Yogi Vemana University, Kadapa and secured 3rd place and won Bronze medal awarded by Sports Board Secretary and selected to YVU to participate in South Zone inter university tournament.</p> <p>9. Tug of War team secured runners up in YVU Inter Collegiate Tournament held at YVU campus on 29.11.2022.</p> <p>10. Participated in Youth fest, STEP, Kadapa at KSRRM Engg College With STEP CEO Smt. C. Sai Grace Madam on 07.12.2022. Syed. Saniya, III BSc MSCs got 1st prize in Mono action, Syed Arshiya, III BSc MPCs got 1st prize in Elocution competition, Harika got 1st prize in Micro art.</p> <p>11. Students participated Taekwondo competitions held at YVU campus on 13.12.2022. SK .ruksaana 3rd BA HEP</p>	<p>of Skill Development Courses and felicitated with Momento, Shawl, Certificate at Conventional Hall Vijayawada on 18.10.2022. The awardees from the college- Dr P. Sachi Devi, Lecturer in Zoology, Dr C.V Krishnaveni, Lecturer in Computer Science, Dr M. Padmavathi, Lecturer in Physics, Smt D. Winni Teja, Lecturer in Chemistry.</p> <p>5. Dr P. Sachi Devi, Lecturer in Zoology conferred with NESAA (National Environmental Science Academy) Women excellence award on 09.01.2023.</p> <p>6. Dr P. SubbaLakshumma, Principal is honoured with momento by honourable Executive Director Sri. K. Gopinath Reddy garu, Zone IV, APSRTC, Dr. Y.S.R Kadapa District on the occasion of International Women's Day Celebrations on 08.03.2023.</p> <p>7. Kum K. Shalini, Department of Mathematics completed VIVA VOCE and awarded with Doctorate in the month of April, 2023. She was done research on the topic "Mathematical Modelling of Peristaltic flow of fluids through porous medium with hall effects.</p>
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won Gold medal in taekwondo sport under 57 KG category. P Mansa 2 nd BA comp secured Gold medal in taekwondo under 63 KG category in YVU ICT held at YVU campus conducted on 13-12-2022. P Indravathi 2 nd BA secured silver medal in taekwondo under 73 KG category in YVU intercollegiate taekwondo championship.

12. Athletic team of the college participated YVU Intercollegiate athletic championship in women category held at YVU campus on 20.12.2022 and secured Gold medal in 4x400 meter relay. 100x4 Bronze medal. Thanuja 3rd BA secured silver medal in 800 meter run. P. Gayathri 1st Bcom secured Bronze medal in 800 meters run. A. Mahalakshmi 1st BSC secured Bronze medal in long jump. D Ramyasree 2nd BA secured Gold medal in Shot. A. Mahalakshmi 1st BSC secured silver medal in 400 Meters run. K. Bind 1st BCOM secured Bronze medal in 400 Meters run. K. Thanuja 3rd BA secured silver medal in high jump. P. Gayathri 1st Bcom secured Bronze medal in high jump. K Bind 1st Bcom secured Gold medal in triple jump.

13. M. Rupa, BA student selected for Swamy Vivekananda Indian Icon Award by Viswa guru World Records Committee on 29.01.2023 at Bharat vikas Parishad, Hyderabad.

14. Kum Vandana selected for Republic Day parade and participated in RD March past at New Delhi on 26.01.2023 on the occasion of Republic Day celebrations.

15. District Level Youth Parliament

<p><i>Competitions was conducted on 29.03.2023 organised by Nehru Yuvekendra, Kadapa. Kum K. Sania, III BSC MSCs, KumShaikArhsiya, III BSc MPCs participated and got prizes.</i></p>	
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16. Total no of scholarships and free ships (Current Year)1670Total Amount
in Rs.6124181/-

17. Total no of capacity building and skill development activities conducted by thecollege (Current Year)

Teaching	<ol style="list-style-type: none"> 1. Workshop on Learning Management System by Dr P. Subba Lakshumma, Principal from 25-02-2022 TO 25-02-2022 2. Awareness Program on Virtual Teaching 17-03-2022 TO 17-03-2022 3. Professional Development programme on Board Of Studies by Smt L. Sudheera, Academic Coordinator 23-03-2022 TO 23-03-2022 4. English Spoken Tutorial 18-04-2022 TO 18-04-2022 5. Professional Development programme on Google Apps 01-12-2021 TO 01-12-2021 6. Entrepreneurship Intellectual property rights on Research Methodology 17-11-2021 TO 17-11-2021
Non – Teaching	<ol style="list-style-type: none"> 1. Administrative Staff Training Programme on Professional Ethics 16-02-2022 TO 16-02-2022 2. Introduction to Computer 15-05-2022 TO 15-05-2022

18. Trainings conducted by JKC for competitive exams during the last two years:

JKC Training

Year	2020-21	2021-22
Number of students registered	56	50
Number of students trained	56	50
a. from your GDC	56	50
b. from other colleges	0	0

Placements

Year	2020-21	2021-22
No. of companies visited the campus	03	07
Number of students Placed	03	30
a. from your GDC	03	22
b. from other colleges	00	08

19. Student Support and Progression**A. Students Progression to Higher Education (Programme wise)**

Year	2020-21	2021-22
Number of students		
a) B.A	22	15
b) B.Com	21	21
c) B.Sc	75	80

B. Employment (Programme wise)

Year	2020-21	2021-22
Number of students		
a) B.A	0	0
b) B.Com	0	7
c) B.Sc	3	15

C. Entrepreneurship (Programme wise)

Year	2020-21	2021-22
Number of students		
a) B.A	--	--
b) B.Com	---	---
c) B.Sc	---	---

20. Grants/funds received from (in Lakhs/Rs.)

- A. Government : NIL
 B. Non-governmental bodies: NIL
 C. Individuals/ Philanthropists: Nil
 D. CSR: NIL
 E. Budget allocated for Infrastructure: NIL
 F. Expenditure for Books & Journals: NIL
 Budget SanctionedRs. 0; UtilizedRs. 0

21. Governance and Leadership

- ❖ Institutional Perspective Plan (Next two years): Yes available
- ❖ No of policies developed by the Institution and details: Yes available.
Document enclosed in Annexures.

22. Contribution of IQAC

- ❖ Incremental changes during the last two years : Document available.
Document enclosed in Annexures

23. Best Practices of Institution

1. Mentoring system
2. Skill-will club

Document enclosed in Annexures

24. Evaluative Reports of the Departments: Yes available at Departments.

25. For Autonomous Colleges

A. Academic Council

- Last Academic Council meeting date: 01.04.2021
- Major decisions for enriching curriculum/Academics.
 - Revision of curriculum based on the societal needs.
 - Certificate courses/ Value added courses.
 - Conducting Co-curricular and Extracurricular activities.
 - Workshops, Seminars, Quizzes, Group Discussions etc.
 - Study Projects
 - Internships/ Community Service projects etc.

B. Controller of Examinations

- Examination reforms proposed and implemented: Proposed and implemented. Document available. **Document enclosed in Annexures**
- **CIA:** Document available at **College Website. Click this Link** <https://skrgdcwakdp.edu.in/examination-cell.php?id=continuous-internal-assessment>
-
- Mechanism for addressing grievances: Document available **in**
- Mechanism for transparency in setting up of Question papers: Document available **Document enclosed in Annexures**
- Mechanism for appointing examiners: Document available **Document enclosed in Annexures**
- Mechanism adopted to ensure the security of information: Document available **Document enclosed in Annexures**
- CoE expenditure report with details: Document available **Document enclosed in Annexures**
- C.** Board of Studies: Mechanisms for updating curriculum : yes Justification Reports for Curricular revamp: yes
 - **Document enclosed in Annexures**
- D.** Governing Body:
 - Last G.B meeting date: Conducted on 29.02.2020 Major resolutions for administration.

26. College Handbook:(to be uploaded on the college website): **Available in website.** Click this Link

<https://skrgdcwakdp.edu.in/page.php?id=e-hand-book>

27. College Magazine:(to be uploaded on the college website): Yes available:

28. Monthly News Letters:(to be uploaded on the college website): **Available in website.** Click this Link

<https://skrgdcwakdp.edu.in/page.php?id=monthly-news-letter>

29. Departmental meeting Minutes Registers (to be verified): **Available in College Website – Departments**

30. Reports of various committees (to be verified): **Available in College Website**

31. CPDC/Finance Committee Meeting Minutes Registers (to be verified):

Yes Maintained. Document enclosed in Annexures.

32. Implementation status of Biometric Attendance and TLP Reports (to be verified): **Yes Implemented. Document enclosed in Annexures**



S.K.R. & S.K.R. Govt. College for Women (Autonomous), Kadapa.
Reaccredited with 'B' Grade by NAAC
Y.S.R.Kadapa District – 516001, Andhra Pradesh

ANNEXURES

7. Year of Establishment 1973

PROCEEDINGS OF THE DIRECTOR OF HIGHER EDUCATION: ANDHRA PRADESH,
 HYDERABAD.
 Rc.No. 3476/K1-1/73. Dated: 22-10-1973.
 Copy of:- GOVERNMENT OF ANDHRA PRADESH
 ABSTRACT.
 Colleges-Starting of Government Degree Colleges for Women at
 Cuddapah and Karimnagar during 1973-74-Orders-Issued.

 Education Department.
 G.O.Ms.No.1032. Dated the 19th October, 1973
 Read the following:-

- i. From the Director of Higher Education, Lr.No. 3476-K1-1/73 dt. 30th July, 1973.
- ii. G.O.Ms.No.966 Edn. dt. 3-10-1973.
- iii. G.O.Ms.No.967 Edn. dt. 3-10-1973.
- iv. From the Director of Higher Education, Lr.No. 3476-K1-1/73 dt. 11-10-1973.

-x-

ORDER:
 In modification of the orders issued in the G.O.Ms.No. 2nd and 3rd read above, sanction is hereby accorded for starting of a Government Degree College for Women each at Cuddapah and Karimnagar during the current year (1973-74) subject to the condition that the local college Committees should deposit the money collected by them in the Government account, and also the money required to pay to the staff till the end of March, 1974.

2. The intake capacity of the College, courses of study will be as follows:-
 - (i) Intake of the College: 100 for each.
 - (ii) Courses of study: B.A. one section.
 B.Sc. One section.
 (in each College in both Telugu and English Media
 Language: English, Telugu, Hindi and Urdu.
 Groups: History, Economics and Politics (for Government College, Cuddapah).
 Economics, Politics & Public Administration
 (for Government College, Karimnagar).
 Botany, Zoology and Chemistry for both Colleges.
3. Sanction is accorded to the employment of the teaching and non-teaching staff during 1973-74 as shown in the Annexure-I in the scales of pay noted against each. The staff sanctioned will be eligible to draw the usual allowance admissible under the rules in force.
4. Sanction is also accorded to the incurring of an expenditure not exceeding Rs. 60,000/- (Rupees sixty thousand only) on non-recurring items during 1973-74 to each of the colleges as shown in Annexure-II.
5. The Colleges will be financed from 1974 onwards out of the Plan provision of Education in V Five Year Plan.
6. This order issues with the concurrence of Finance Department vide their U.O.No.3825/F.SP/73, dt.17-10-1973.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

M.V.RAJAGOPAL,
 Secretary to Government.

(P.T.O.)

8. UGC 2(f) and 12 B status (certificates to be verified)

Annexure-I
(UGC 2 (F) & 12 (B))

Ph. 23236351, 23232701, 23237721
23234116, 23235733, 23232317
23236735, 23239437, 23239627

Extension No. 413 (CPP-I Colleges)
UGC Website: www.ugc.ac.in
F. No. 1-1/2013 (CPP-I/C)



ज्ञान-विज्ञान विमुक्तये
SPEED POST

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

June, 2013

2 JUL 2013

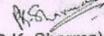
The Principal,
S.K.R & S.K.R. Govt. College for Women
Kadapa, Y.S.R. Dist.
Andhra Pradesh

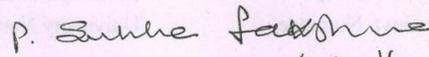
Sub: - Recognition of S.K.R & S.K.R. Govt. College for Women, Cuddapah, Dist. Cuddapah, Andhra Pradesh - 516 001 under Section 2 (f) & 12 (B) of the UGC Act, 1956.

Sir,

With reference to your letter no. 1/Spl/A/UGC/2013 dated 12.04.2013 on the above subject, I am directed to say that the name of S.K.R & S.K.R. Govt. College for Women, Cuddapah, Dist. Cuddapah, Andhra Pradesh - 516 001 established in the year of 1973, affiliated to Sri Venkateswara University, Tirupati is included in the list of Colleges maintained under Section 2 (f) & 12 (B) of the UGC Act, 1956 under the head Government College teaching upto Bachelor's Degree'.

Yours faithfully,


(P.K. Sharma)
Under Secretary



PRINCIPAL
4.10.16
SKR & SKR Govt. Degree College
for Women, KADAPA.

9. Autonomous status: Yes. Since 24th November, 2016 implemented from 2017-18.

 डॉ. मंजू सिंह संयुक्त सचिव Dr. Manju Singh Joint Secretary	 सत्यमेव जयते	विश्वविद्यालय अनुदान आयोग University Grants Commission (मानव संसाधन विकास मंत्रालय, भारत सरकार) (Ministry of Human Resource Development, Govt. of India) बहादुरशाह जफर मार्ग, नई दिल्ली-110002 Bahadur Shah Zafar Marg, New Delhi-110002 दूरभाष Phone : कार्यालय Off : 011-23238876 Fax : 011-23232297 E-mail : manjusingh.ugr@nic.in
--	---	---

BY SPEED POST

24 NOV 2016

2.12.2016

No.F. 22-1/2016(AC) **November, 2016**

The Registrar,
 Yogi Vemana University,
 Kadapa-516 003
 (Andhra Pradesh)

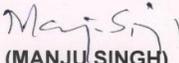
Sub:- Conferment of Fresh Autonomous Status to SKR & SKR Govt. College for Women, Nagarajpet, Kadapa-516 001 (Andhra Pradesh) affiliated to Yogi Vemana University, Kadapa, Andhra Pradesh

Sir/Madam,

This is with reference to the proposal submitted by SKR & SKR Govt. College for Women, Nagarajpet, Kadapa-516 001 (Andhra Pradesh) affiliated to Yogi Vemana University, Kadapa, Andhra Pradesh under the UGC scheme for autonomous colleges.

On the basis of the report of the UGC Expert Committee and on the basis of the recommendations of the Standing Committee, the Commission at its meeting held on 15.11.2016 decided to grant autonomous status to SKR & SKR Govt. College for Women, Nagarajpet, Kadapa-516 001 (Andhra Pradesh) affiliated to Yogi Vemana University, Kadapa, Andhra Pradesh under the UGC scheme for autonomous colleges for a period of six years w.e.f. 2017-2018 to 2022-2023.

Yogi Vemana University, Kadapa, Andhra Pradesh, may now go ahead and issue necessary orders in this regard by endorsing a copy of the same to this office for our records. The admissible grant under this scheme will be released to the College as per its eligibility, according to the norms as laid down in the XII Plan Guidelines for Autonomous Colleges by the Joint Secretary, UGC South Eastern Regional Office, PB No. 152, APSFC Building, 4th Floor, 5-9-194, Chirag Ali Lane, Hyderabad – 500 001.

Yours faithfully,

 (MANJU SINGH)

Cont...

10. RUSA Status – Completed and Optimum Utilisation
RUSA INFRASTRUCTURE GRANTS 2.0 Component - 7



RUSA INFRASTRUCTURE GRANTS 2.0 Component - 7

New Building Construction Rs. 70 Lakhs

Renovation Rs.70 Lakhs

Equipment Rs. 60 Lakhs

20 KV Solar Energy

12 Biometric Attendance Devices

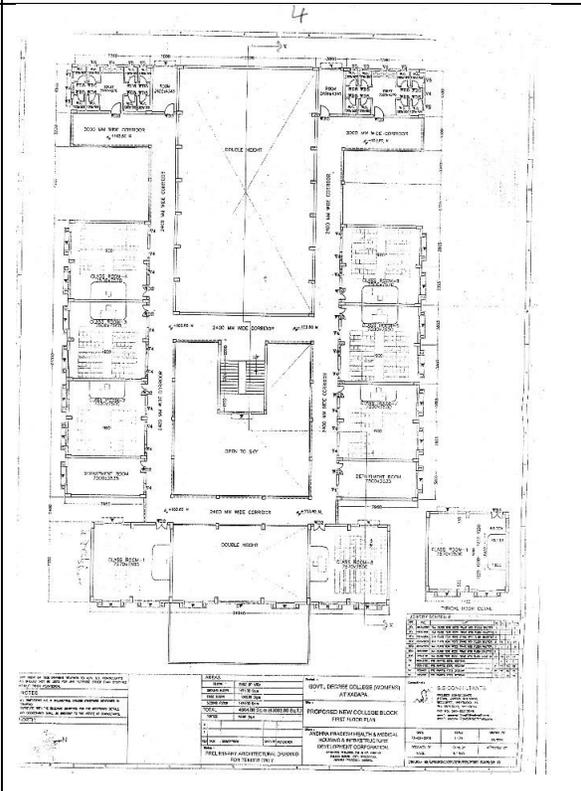
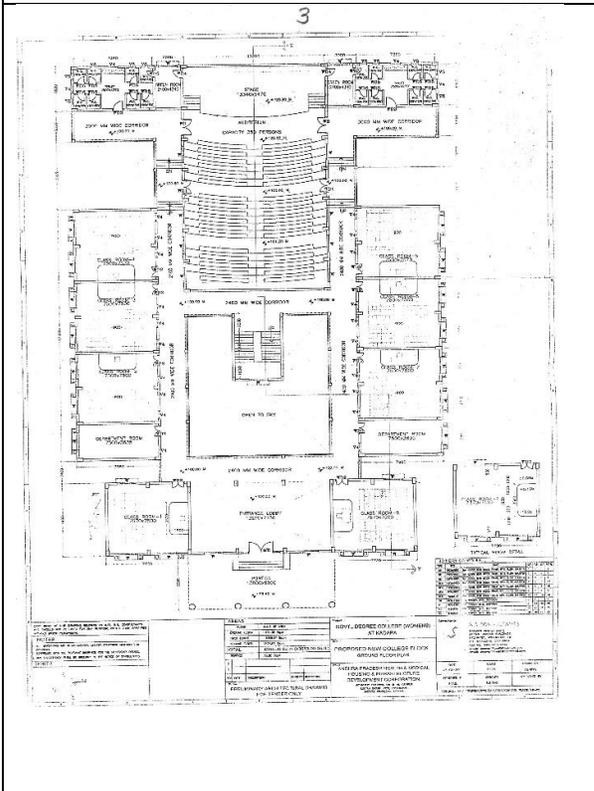
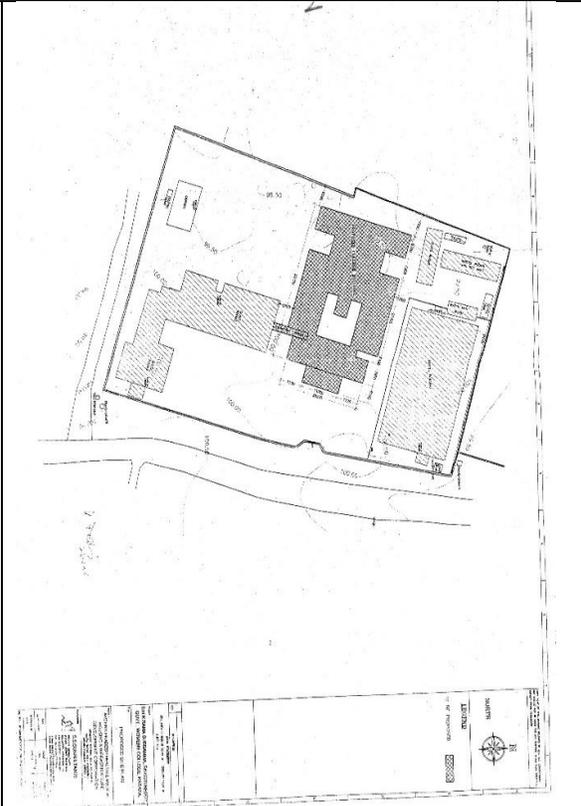
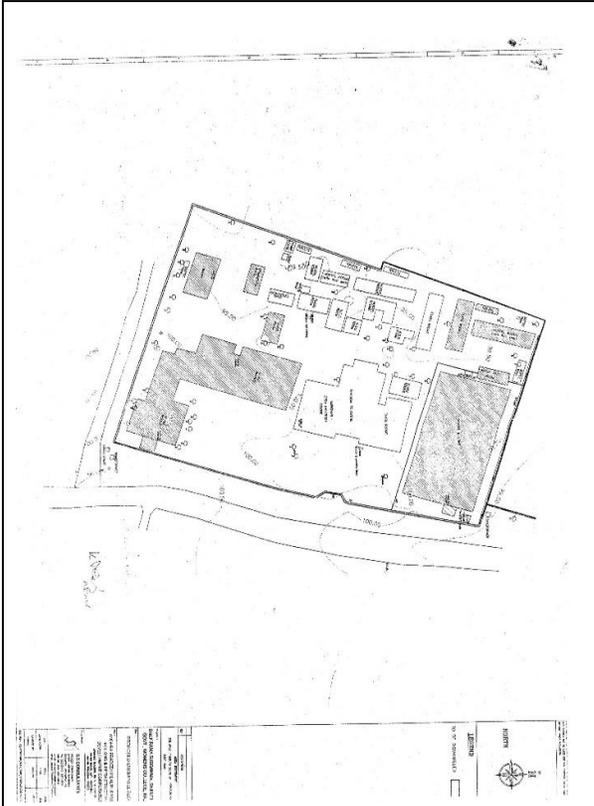
02 Virtual Class Rooms

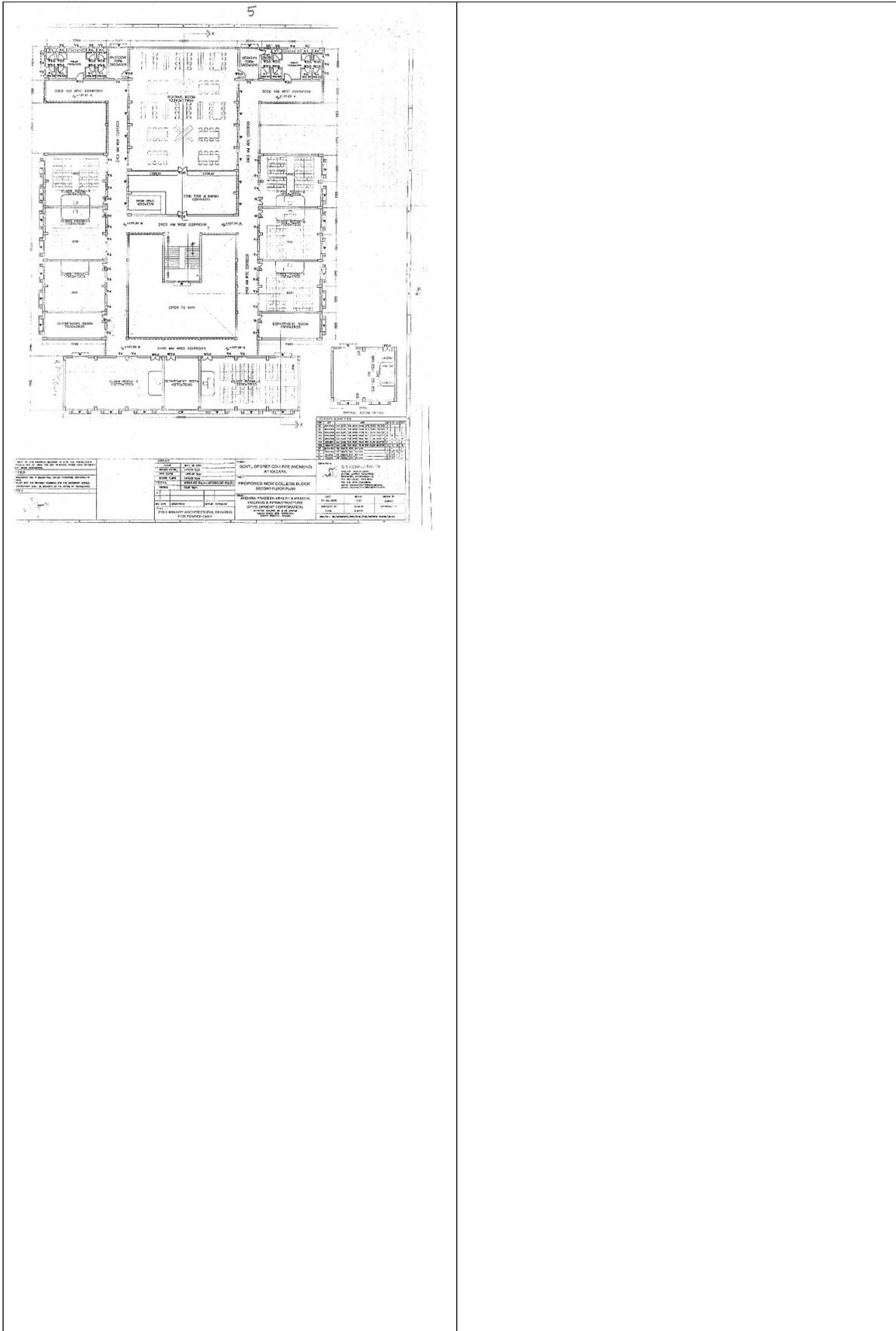
03 Digital Class Rooms

APFIBRENET

LMS – Learning Management System

11. College land and Plan details /documents





12. Affiliation status : Permanent / temporary (certificates to be verified)

YOGI VEMANA UNIVERSITY, KADAPA
COLLEGE DEVELOPMENT COUNCIL

Fax: +91-(0) 8562-225419

Phone: +91- (0)8562-225460

E-Mail: edeyogivemanauniversity@gmail.com

Prof. Y. Nazeer Ahamed
DEAN

No. YVU/CDC/AMB/UBD(UG) & PDO (PG)/2017-18

Date: 18-04-2018.

PROCEEDINGS OF THE VICE-CHANCELLOR
(Present: Prof. Atipalli Ramchandra Reddy)

Sub: Yogi Vemana University-CDC- SKR & SKR Govt. College for Women, Kadapa Grant of Permanent Affiliation for the UG courses and Conditional Temporary Affiliation for the PG Course -Reg.

- Ref: 1) Application for grant of Permanent Affiliation,
2) Inspection Committee Report dated: 06-04-2018,
3) Vice-Chancellor's Orders dated: 13-04-2018.

Having considered the note file submitted, the Hon'ble Vice-Chancellor has ordered that Permanent Affiliation for the UG Courses and Conditional Temporary Affiliation for the PG Course, SKR & SKR Govt. College for Women, Kadapa, as per the details given below, pending ratification by the Executive Council.

S. No	Name of the Course	Combination/Subject	Medium	Sanctioned Intake	Affiliation Status
1	B.Com.	General	Telugu	120	Permanent
2	B.Com.	Computer Applications	English	60	Permanent
3	B.Sc.	Mathematics - Physics - Computer science	English	60	Permanent
4	B.Sc.	Botany - Zoology - Chemistry	Telugu	64	Permanent
5	B.Sc.	Botany - Zoology - Chemistry	English	32	Permanent
6	B.Sc.	Mathematics - Statistics - Computer Science	English	60	Permanent
7	B.Sc.	Biotechnology - Zoology - Chemistry	English	60	Permanent
8	B.Sc.	Mathematics - Physics - Chemistry	English	60	Permanent
9	B.Sc.	Mathematics - Electronics - Computer Science	English	60	Permanent
10	B.Sc.	Biochemistry - Microbiology - Chemistry	English	60	Permanent
11	B.A.	History - Economics - Travel & Tourism Management	English	30	Permanent
12	B.A.	History - Economics - Political Science	English	32	Permanent
13	B.A.	History - Economics - Political Science	Telugu	60	Permanent
14	B.A.	History - Urdu - Computer Applications	Urdu	60	Permanent
15	B.A.	History - Economics - Computer Applications	English	60	Permanent
16	B.A.	History - Economics - Special Telugu	Telugu	60	Permanent
17	M.A.	English	English	40	Temporary

To place before the Executive Council, you are informed to fulfill the following conditions/requirements within two months.

- 1). Requirement to appoint more teaching faculty.
- 2). Faculty appointments should be according to norms.
- 3). Fire safety and Sanitary certificates need to be obtained.
- 4). Library should be improved with latest Journals and Reference Books.
- 5). All laboratories equipment must be procured.
- 6). Computer Facilities should be improved.
- 7). Biometric systems must be procured and installed immediately for the staff and students.
- 8). No improvement/compliance is noticed against the deficiencies specified in the Academic Year 2016-17.

The college also advised to follow the conditions stipulated by the APSCHE/Govt. of AP and the University from time to time.

(BY ORDER)

DEAN
COLLEGE DEVELOPMENT COUNCIL,
DEAN

College Development Council
YOGI VEMANA UNIVERSITY
KADAPA-516003.

To
The Principal
SKR & SKR Govt. College for Women, Kadapa.
Copy to:

AISHE Status – PG Certificate 2020-21





सत्यमेव जयते
Government of India
Ministry of Education
Department of Higher Education
Statistics Division
New Delhi

Certificate



Reference No. C-30198-2020

This is to certify that Dr. Subba Lakshumma, Palem of SKR & SKR govt. Degree College for Women (PG) has successfully uploaded the data of All India Survey on Higher Education(AISHE) 2020-2021.

R Rajesh

(Shri R. Rajesh)

Deputy Director General

Dated: 24/02/2022

14. NAAC Status -

- d) Previous NAAC Cycle date and Month e) Date of Expiry
f) Previous Grade and CGPA (certificates to be verified)

(17)

Annexure-IX
Copy of NAAC Accreditation Certificate



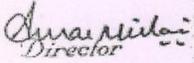


राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
 विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
 NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
 An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
 National Assessment and Accreditation Council
 on the recommendation of the duly appointed
 Peer Team is pleased to declare the
 S. K. R. & S. K. R. Government College for Women
 Kadapa, affiliated to Yogi Vemana University, Andhra Pradesh as
 Accredited
 with CGPA of 2.33 on four point scale
 at B grade
 valid up to May 04, 2019*

Date : May 05, 2014





79
S. Suresh Kumar
 PRINCIPAL
 SKR & SKR Govt. Degree College
 for Women, KADAPA.

प्रो. एस.सी. शर्मा
निदेशक
Prof. S.C. Sharma
Director



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

NAAC/DO/LP/A&A-RAF-AU/2019

12th February 2019

The Principal
SKR & SKR Govt. College for Women
Nagarajpet
Kadapa - 516001
Andhra Pradesh

18.2.2019

Sub: Extension of validity period - Transition Autonomous Colleges

Dear Sir/Madam,

Kindly refer to the correspondence on the subject cited above. Based on the information provided, the validity of accreditation of your institution has been extended upto 31-12-2022 with CGPA 2.33 and Grade "B". To enable NAAC for issuing the certificate afresh, the previous accreditation certificate may be returned in original. The HEI will have to submit its Letter of Intent (LoI) for the next cycle six months prior to the completion of its extended validity period.

38
18.02.2019

With regards,

Yours sincerely,

S. C. Sharma
(S. C. Sharma)

पो. ओ. बाक्स नं. 1075, नागरभावी, बेंगलूरु - 560 072, भारत. P.O.Box No.1075, Nagarbhavi, Bengaluru - 560 072, INDIA

दूरभाष Phone : +91-80-23210267 (D), 23005112, 114, 115, फेक्स Fax : +91-80-23210268

ई-मेल : e-mail : director.naac@gmail.com वेबसाइट : Website : www.naac.gov.in

17. NIRF DETAILS

The National Institutional Ranking Framework (NIRF) has been accepted by the MoE and launched by Honourable Minister for Education on 29th September 2015. This framework outlines a methodology to rank institutions across the country.

Teaching, Learning & Resources (TLR)

Student Strength including Doctoral Students (SS)
 Faculty-student ratio with emphasis on permanent faculty (FSR)
 Combined metric for Faculty with PhD (or equivalent) and Experience (FQE)
 Financial Resources and their Utilisation (FRU)

Research and Professional Practice (RP)

Combined metric for Publications (PU)
 Combined metric for Quality of Publications (QP)
 IPR and Patents: Published and Granted (IPR)
 Footprint of Projects and Professional Practice (FPPP)

Graduation Outcomes (GO)

Metric for University Examinations (GUE)
 • Metric for Number of Ph.D. Students Graduated (GPHD)

Outreach and Inclusivity (OI)

Percentage of Students from Other States/Countries (Region Diversity RD)
 Percentage of Women (Women Diversity WD)
 Economically and Socially Challenged Students (ESCS)
 Facilities for Physically Challenged Students (PCS)
 Perception (PR) Ranking

Peer Perception

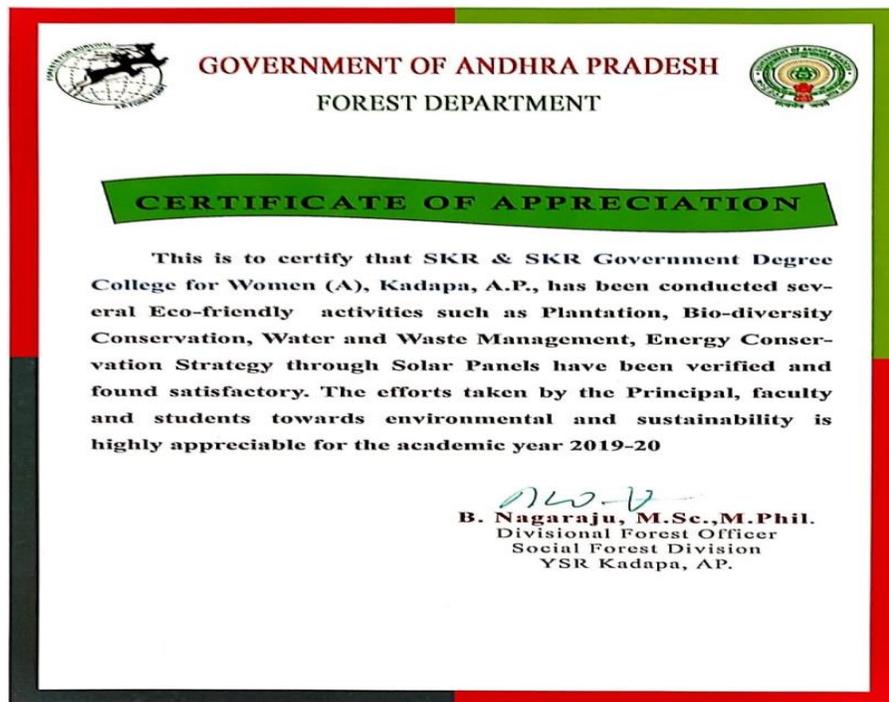
Academic Peers and Employers (PR)
 NIRF-2022 for the Academic Year 2020-21 was submitted on 07-01-2022 for college and overall.
 The below is the parameter-wise score our college has secured in NIRF-2021 for the Academic Year 2019-20.

Welcome to Data Capturing System: COLLEGE

Institute Name: SKR & SKR College For Women, Kadapa (IR-C-C-30265)

Parameter-wise Score				
TLR (100)	RPC (100)	GO (100)	OI (100)	PERCEPTION (100)
29.20	0.54	45.85	53.01	0.00

19. Awards & Achievements for the institution during the current Academic Year with details:



ENERGY AUDIT CERTIFICATE

This is to certify that Andhra Pradesh Southern Power Distribution Company Limited, Kadapa has been conducting Regular Assessment in SKR & SKR Govt. College for Women (A), Kadapa on the availability & reliability of supply of Electrical Energy and satisfied with 20KV Solar Panel set ups and usage of LED bulbs in the college premises.

Place : Kadapa

Date: 6/5/2022


Executive Engineer
Meter's & Protection-I
APSPDCL : Kadapa.



Part- B

11. POLICIES PREPARED AND IMPLEMENTED

QUALITY POLICY

SKR & SKR Government College for Women (A), Kadapa believes in quality enhancement in academic and non-academic prospects. The fraternity of the College stand on the word that quality is not accidental, but is a product of sustained efforts over a period of time by all the stakeholders in the learning process. The college strives to create a consciousness of quality among the teachers, students, parents and local community by creating an academic ambience for acquiring knowledge and skills as collective social pursuit rather than isolated pedagogic process. Any initiative that helps in the growth of student in any sphere is given consideration. The inclusive learning opens up new vistas for expanding learning resources from linkages with social and industrial organizations. The college endeavors to continually create benchmarks of quality and achieve them with unswerving commitment. The knowledge and skills acquired by students should make them competent to take up individual, domestic and social challenges in order to become empowered growth engines of the nation. The college makes sustained efforts to instill a sense of responsibility to make the students more sensible and sensitive incivic life and to practice cherished values to create a better and humane society. With the academic exposure of 47 years, our College is taking all the measures to grow and rebuilt itself to meet the expectations and excellence of the fast growing country. The college is continuously trying to empower the students and provide value based and value added education and training to the students for their holistic development.

The following are the quality strategies followed by our college:

- To establish and maintain a quality assurance system which ensures the continuous improvement of teaching, learning and all support systems at the College.
- To empower the faculty and staff to update their knowledge from time to time for aligning teaching-learning with the real-world requirements.

Non-Discrimination Policy:

SKR & SKR Government College for Women (A) is an academic institution that, in compliance with federal, state, and local laws, does not discriminate on the basis of race, color, creed, religion, age, sex, gender, national origin, marital or parental status, sexual orientation, citizenship status, veteran status, disability, genetic predisposition or carrier status, gender

identity or gender characteristics, or any other basis prohibited by law. No person shall be discriminated against in any programs or activities of the College because of disability. Likewise, no person shall be discriminated against on the basis of caste and religion. This policy is strictly enforced by the college authorities and alleged violations receive prompt attention and appropriate corrective action.

Identification Policy:

- Students of SKR & SKR Government College for Women (A), are required to carry a valid I.D. card with them at all times when they are on campus.
- This card must be presented at once when requested by any official of the college.
- All students are expected to maintain their I.D. card during all semesters that they are enrolled.
- If an I.D. card is lost or stolen, it should be reported immediately to class representative.
- Violation of this policy will result in disciplinary action under the Student Code of Conduct
- The students who are studying in this college are instructed to maintain a proper dresscode.

Timing Policy:

- As per the guidelines of UGC the college has framed the timings as 10.00am- 4.00pm.
- Every period is of one hour and the lunch break is from 1:00 pm to 2:00

Attendance of all students, teaching & non- teaching staff members and principal is generated by Finger Print Attendance Recorder Machine (Biometric). There are Finger Print Attendance Recorder machines, which record the attendance of the students and staff. All staff members and students are required to mark their attendance both in the morning when they enter into the college and evening when they leave the college premises.

- Every hour Class room attendance is taken by concerned lecturer by using Integrated Attendance Management System (IAMS) app designed by Government of AP.
- Staff should be available in the college premises during the entire period of college hours, on all working days.

Discipline Policy:

- The disciplinary policy at college recognizes the relationship that students have with their individual teachers. Every effort is made by the teacher and student to work together to resolve any problem. There is no discrimination among staff and students in aspects of caste, creed, race and religion.
- The students are instructed not to bring any cell phone in to the college premises.
- Students are advised to keep their classrooms clean and also the proper maintenance of washrooms is mandatory.
- Students are advised to throw the sanitary napkins only in dustbins.
- Creating a no plastic zone in the college campus.
- Teaching / Non-teaching Staff are advised not to attend to any calls while in the Class Rooms / Laboratories /Library.
- No Employee is authorized to put up any information (whether Written / Poster / Sign, etc.) on the College Notice Board, Walls, Doors, without the prior approval of the Head of the institution.

Holidays Policy:

The college follows the rules as per the holiday list announced by the Yogi Vemana University, Andhra Pradesh. **Infrastructure Development Policy:** The infrastructure development committee will monitor the required infrastructure in various class rooms.

Administration policy:

- All written communication within the Institution will be in both Telugu and English.
- All employees shall orally communicate either with each other or with students in English or Telugu language or the language understood by them.
- All internal communication shall be printed or written in English and Telugu. ➤ All e-mail, Internet, Fax or other electronic transmissions shall be carried out in the English language.
- All teaching staff members of SKR & SKR Government College for Women (A) are in WhatsApp group. Any information concerned to the college can be communicated through this group. Admin of the group is Principal only.
- All non-teaching and principal are in another WhatsApp group. Any information concerned

to the non-academic affairs can be communicated through this group. Admin of the group is the Principal.

➤ Every department has one separate WhatsApp group. Any information concerned to the department can be communicated through this group. Admin of the group is head of the department only.

The Employee shall at all times maintain strict confidentiality and secrecy in respect of all the Confidential Information that he/she may acquire or possess in any manner during the course of his/her employment with SKR & SKR Government College for Women(A) and he/she shall not either directly or indirectly use, reveal, copy, duplicate, reproduce, record, distribute, disclose, take photograph in premises of institute or allow to be divulged or disclosed such Confidential Information in whole or in part belonging to institute in any form viz. verbal, written, digital, print, electronic, physical etc. to any third party will make him/her face the law. Leaves Policy:

The employees are entitled for the following types of leave:

- Casual Leave
- Earned Leave
- Medical Leave
- Maternity Leave
- Special Casual Leave
- Leave on Loss of Pay
- Paternity Leave
- Child care Leave
- Study Leave
- Sabbatical Leave
- Half Pay Leave
- Extraordinary Leave
- Surrender Leave

Compensatory Casual Leave

- On Duty Leave
- Extra (5) casual leaves for women.
- The Leave Year shall be January –December.
- Staff members who are unable to report to work due to exceptional / unforeseen

circumstances must send a leave message or inform to the principal before 10.am. Leave information will not be entertained after 10.00 a.m. and such absence will be treated as unauthorized.

Commitment Policy:

➤ The students and staff are committed to get 100% pass in their respective subjects and departments.

➤ Making sure that each student passing out of the institution leaves the campus with a job in his/her hands. Research Policy: The research policy of the college aims at creating and supporting a research culture among its teachers, staff and students and leverage it for enriching and enhancing the professional competence of the faculty members; for developing and promoting scientific temper and research aptitudes of all learners; for realizing the vision and mission of the college and for contributing to national development by establishing an institutional fund and plan for facilitating their participation in research and related activities and by providing the required resources and appropriate facilities. It also aims at ensuring that the research activities of the college conform to all applicable rules and regulation as well as to the established standards and norms relating to safe and ethical conduct of research

The Research Cell of the college shall be responsible for implementing this research policy of the college by working closely with the UGC. The specific roles and functions of the research cell will be as follows:

1. Facilitate the faculty in undertaking research and will work with the college management to set up a research fund for providing seed money
2. Provide research facilities in terms of laboratory equipment, research journals and research incentives etc. required by the faculty.
3. Encourage and promote a research culture (eg. teaching work load remission, opportunities for attending conferences etc.).
4. Encourage the faculty to undertake research by collaborating with other research organizations/industry.
5. Create suitable procedures for giving due recognition for guiding research.
6. Facilitate the establishment of specific research units/ centers by funding agencies /university.
7. Organize workshops/ training programs/ sensitization programs are conducted by the institution to promote a research culture on campus.

8. Prepare budgets for supporting students' research projects.
9. Invite industry to use the research facilities of the college and sponsor research projects.
10. Approach National and international organizations such as UGC, ICSSR, ICHR, ICPR, DST, DBT, UNESCO, UNICEF to fund major and minor research projects undertaken by the faculty /students.
11. Make efforts to improve the availability of research infrastructure requirements to facilitate research.
12. Develop and implement an official Code of Ethics to check malpractices and plagiarism in research.
13. Facilitate Interdepartmental / interdisciplinary research project
14. Institute research awards.
15. Create incentives for the faculty who receive state, national and international recognition for research contributions as well as research awards and recognition from reputed professional bodies and agencies.
16. Encourage and promote the publication of research articles by the faculty in reputed/ refereed journals.
17. Create and maintain a database of research work and research projects undertaken by the faculty and students as well as collect data by metrics such as Citation Index, Impact Factor, h-index, SNIP, SJR, etc.
18. Publicize the research expertise and consultancy capabilities available in the college.
19. Facilitate the provision consultancy services to industries / Government / Non-Government organizations / community/public.
20. Prepare Rules & Guidelines for Grant of Research related leave and other remissions
21. Prepare Guidelines for design and evaluation of curriculum-oriented research projects
22. Prepare a college research agenda with relative priorities. Prepare student projects (JIGNASA) every year thus by inculcating research into the minds of students. Environment Policy: Protection of health, safety and the prevention of pollution to the environment are primary goals of the Institute. The Institute will strive to develop and provide awareness among students and faculty in saving the nature and contributing the green environment in the college. Mobile phone policy: The purpose of this policy is to establish clear cut guidelines regarding the usage of mobile phones inside the campus. This policy is applicable to all the students of the college. Realizing the importance of communication and the possible impact of

mobile phone usage inside the campus, the following guidelines are arrived at.

- a) Students are not permitted to use mobile phones in the classroom
 - b) The disciplinary action is taken against the student misusing the mobile phones.
 - c) Students are allowed to use mobile phone to meet the academic needs of modern education system.
 - d) Staff members are allowed to use mobile phones in their respective cabins.
 - e) Staff members are allowed to use mobile phone in the classroom for the purpose of taking online attendance only.
- Formation of Committees Policy: ✓ This policy is framed by Head of the institution depending on the capability of the individual. Grievances & Redressal Policy: ✓ The purpose of the Grievance Policy is to provide equitable and orderly processes to resolve grievances by staff and students. ✓ Any grievance in the college is dealt very seriously and addressed at the earliest.

10. Research COLLABORATIONS



Serial No: 32413
Purchase No: 2899
DR P SUBBA LAKSHUMMA
W/O M SIVAIAH
KADAPA

For
PRINCIPAL S K R & S K R
GOVERNMENT COLLEGE FOR
WOMEN (A),
NAGARAJU PETA KADAPA.
(PIN: 521600)

Stamp No: 929913
B
B/B Register
Ex. Office Stamp Vendor
SRO Kadapa Rural

SKR & SKR GOVERNMENT COLLEGE FOR WOMEN (A), KADAPA.
Reaccredited with 'B' Grade by NAAC
Y.S.R. Kadapa District, ANDHRA PRADESH.

And

Management & Entrepreneurship and Professional Skills Council (PARTY B)
New Delhi

On

SKILL DEVELOPMENT INITIATIVES IN MANAGEMENT SECTOR
Date: 23rd day of June, 2022

P. Subba Lakshma
PRINCIPAL
SKR & SKR Govt. Degree College
for Women, KADAPA

Scanned with CamScanner



Serial No: 32413
Purchase No: 2899
DR P SUBBA LAKSHUMMA
W/O M SIVAIAH
KADAPA

For
PRINCIPAL S K R & S K R
GOVERNMENT COLLEGE FOR
WOMEN (A),
NAGARAJU PETA KADAPA.

Stamp No: 929914
B
B/B Register
Ex. Office Stamp Vendor
SRO Kadapa Rural

COLLABORATION AGREEMENT
This COLLABORATION AGREEMENT ("Agreement") has been made and agreed upon between and by the parties mentioned below, executed on the 23rd June 2022 collectively referred to as "Parties" and each referred to individually as "Party", where the context so permits.
SKR & SKR Government College for Women (A), Kadapa, Andhra Pradesh, having its registered office at Nagarajupeta, Kadapa, (which expression shall, unless repugnant to the context or meaning thereof, and include its successors-in-office, administrators and permitted assigns) of the "PARTY A"
AND
Management & Entrepreneurship and Professional Skills Council, a Sector Skill Council and a not-for-profit organization, a company registered under Section 8 of the Companies Act, 2013, having its registered head office at F-04, First Floor, Plot 212, Okha Phase 3, New Delhi 110020, (which expression shall, unless repugnant to the context or meaning thereof, and include its successors-in-office, administrators and permitted assigns) of the "PARTY B".
Objective of the Agreement
The Parties entering into this collaboration agreement are united by the common interest to provide the Apprenticeship and Skill based education and to develop entrepreneurial skills of students through research, development of relevant job roles, content and curriculum accordingly, and exploring the on-the-job training opportunities and final placement for the certified candidates to an extent as deem possible.
Now it is hereby mutually agreed among both the parties to this agreement and bind themselves to the terms and conditions enumerated in succeeding paragraphs.

P. Subba Lakshma
PRINCIPAL
SKR & SKR Govt. Degree College
for Women, KADAPA

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7.	14/04/2021	ENROLLEMENT	43	03	
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8.	25/05/21	COURSE ON DIKSHA APP	90	01
9.	31/05/21	DIGITAL FORUM ACTIVITIES	19	43
10.	1/06/21 TO 30/07/21	ALL DIGITAL FORUM ACTIVITIES	93	1244
11.	9/08/21 TO 15/08/21	INDEPENDENCE DAY PARADE AT POLICE GROUND & COLLEGE	91	02
12.	13/08/21	STATUE CLEANING	10	1
13.	17/08/21	FIT INDIA MOMENENT ONLINE	80	01
14.	02/09/2021	RDC CAMP SELECTIONS AT TPT	22 SELECTED /24	01
15.	08/09/2021	2 ND RDC SELECTIONS	15SELECTED/22	01
16.	01/10/2021 TO 07/10/2021	CATC & RDC CAMP (30A BN)KDP	25	02
17.	09/07/2021	CATC & RDC CAMP(35A BN)TPT	17	02
18.	27-10-21 to 31-10-21	Clean INDIA Programme	50	05
19.	01-11-21 to 03-11-21	Ganga Utsav	60	03
20.	16/11/2021	Distributed Clothes to Old people at Adhara shelter, Old Rims, kadapa	15	01
21.	25/11/2021	Visit to Adharana shelter, Old Rims Kadapa	30	01
22.	24/11/21 to 27/11/2021	Hand full of Rice	55	4
23.	28/11/2021	Distributed food packets to the poor people in flood affected areas	25	02

12.B. RRC Activities

S.N.	Date	Activity	Resourceperson	No of students attended	Feedback
1.	10.09.20	BloodGroupingTest	RIMSStaff	106	Good
3.	20.10.20	AwarenessprogrammeonHealthandHygiene	Dr. G. VijayaLakshmiDevi	50	Good
4.	01.12.20	AIDSDay	Dr.Gunasekhar	50	Good

5.	12.08.21	AzadikaAmritMahotsav ZoomConference	MinistryofHealth &FamilyWelfare	50	Good
6.	07.10.21	ElocutionCompetition	RRCCConvener	50	Good
7.	12.10.21	Online Awareness campaign onHIV,TBonyouthday.	APSACS	50	Good
8.	01.12.21	AIDSDayRally	DMHO	50	Good
9.	07.12.21	Drawingcompetitiono nHIV/AIDS	Dr. G. VijayaLaksh miDevi	30	Good
10.	13.12.21	College levelQuizcompetition	Dr. G. VijayaLaksh miDevi	10	Good
11.	22.12.21	Dist.LevelQuizcompetition	DMHO	02	Good

12. B. NSS activities

S.No	Date	Activity	Resourceperson	Student sattend ed	Fee dba ck
1.	21.06.20	Internationalyogaday	Principal	100	Good
2.	14.07.20	VanamManam	Principal	100	Good
3.	27.07.20	Crimeagainstgirlchild	Principal	100	Good
4.	30.07.20	HumanTraffickingDay	SrinivasaR eddy,ASP	150	Good
5.	15.08.20	IndependenceDay	Principal	200	Good
6.	25.08.20	VanamManam	Principal	100	Good
7.	05.09.20	TeachersDay	Principal	100	Good
8.	09.09.20	Anti-raggingprogramme	MasumBhasha, DSP	250	Good
9.	17.09.20	SwachhathaheeSeva	Principal	100	Good
10,	24.09.20	NSSDay	Principal	100	Good
11.	02.10.20	GandhiJayanthi	VicePrincipal	100	Good
12.	22.10.20	AIDS AwarenessProgramme	Khadarvalli ,Addtional. DMHO	100	Good

13.	31.10.20	NationalIntegrationDay	Principal	100	Good
14.	25.01.21	VotersDay	Principal	100	Good
15.	26.01.21	RepublicDay	Principal	200	Good
16.	27.02.21 to05.03. 21	SpecialCamp	Principal, Dist.NSS Coordinator	50	Good
17.	08.03.21	Women'sDay	Principal	100	Good

12.B. Extension activities with Government Agencies

S.N .	Date	Acti vity	Resourcepers on	No ofStudents
1.	12.08.2 1	AzadikaAmritMahotsav ZoomConference	Ministryof Health&Fa milyWelfa re	5 0
3.	10.09.2 1	BloodGroupingTest	RIMSStaff	1 0 6
5.	20.10.2 1	Awareness programme on HealthandHygiene	Dr.G.VijayaLak shmiDevi	5 0
6.	07.10.2 1	ElocutionCompetition	RRCCConvener	5 0
7.	12.10.2 1	Online Awarenesscampaign onHIV,TBonyouthday.	APSACS	5 0
8.	01.12.2 1	AIDSDayRally	DMHO	5 0
9.	07.12.2 1	Drawingcompetiti ononHIV/AIDS	Dr.G.VijayaLak shmiDevi	3 0
10.	13.12.2 1	College levelQuizcompetition	Dr. G. VijayaLakshmi	1 0
11.	22.12.2 1	Dist.LevelQuizcompetition	DMHO	0 2
12.	03.01.2 2	VaccinationProgramme	Dr. G. VijayaLakshmi	
13.	05.01.2 2	EssayWriting	Dr. G. VijayaLakshmi	1 5
14.	06.01.2 2	VaccinationProgramme		5 0

15.	03.01.2 2 to09.0 1.22	AzadikaAmritMahotsav ICONICweek	Addl. DMHO,HEO	1 0 0
17.	07.01.2 2	VaccinationProgramme	Dr. G. VijayaLakshmi	1 0 0
18.	17.01.2 2	ElocutionCompetition	Dr. G. VijayaLakshmi	1 0
19.	17.01.2 2	DrawingCompetition	Dr. G. VijayaLakshmi	2 0
20.	17.01.2 2	PrizeDistribution	Principal	6 0
21	07.02.2 2	BloodgroupingTest	Principal	2 1 2

12.B. Extension activities with Non-Government Agencies

S.N.	Date	Activity	Resourceperson	No ofStudents
1	16.04.2021	Motivation programme on Employability skills	<i>Smt Padmini and S.Kaivalya members from future tech computers</i>	60
2	22.04.2021	Career Guidance	<i>P.Prasanna Kumari, Asst Prof, YSR architecture University, Kadapa</i>	65
3	28.07.2021	<i>Awareness Programme on Precautions & Prevention of Covid 19</i>	<i>Dr. Jeeva Prakasham</i>	40
4	16.09.2021	<i>Career Guidance and motivation class</i>	<i>B.Subramanyam</i>	50
5	02.11.2021	<i>Career Guidance</i>	<i>Sri Sultan Mohiddin, MS Academy</i>	60

14. Alumni Association

SmtKoti Reddy Ramasubbamma Alumni Association Meeting 2020-21

SKR & SKR Govt. College for Women (A), Kadapa has registered Alumni association with the name of Women Freedom Fighter SmtKoti Reddy Ramasubbamma Alumni Association bearing registration number No: 37 of 2022 with elected body to perform certain philanthropic activities towards the institution from which they were educated. The main aim of alumni association is to provide guidance for career opportunities, gender sensitization programmes, Health awareness programmes, financial assistance and to render valuable services for the holistic development of the students. It acts as a liaison between the institute, alumnae and present students and provides means for the alumnae to connect with the alma mater.

OBJECTIVES

- To understand the institute's core values, vision and mission and outline of the alumnae association's mission and goals.
- To prepare strategic action plan in various functional areas like Communication, Alumnae activities, fund raising, Career Assistance and alumnae coordination to achieve the goals.
- To take active steps to promote alumnae involvement by conducting alumnae meetings at regular intervals and invite alumnae to participate in the events, reunions and also to keep them updated about news, events, talks, workshops, post pictures , videos of the institute and events etc.,

MEETINGS

The first SmtKoti Reddy Ramasubbamma Alumni Association meeting is held on 06.02.2020 at 4:00 pm during the year 2020-21 in college premises with 9 members of Executive body with the following members:

1. President - Dr .P. SubbaLakshumma, principal
2. Vice-President-K. Shalini, Mathematics faculty
3. General Secretary-P. Laveena, BioChemistry faculty
4. Joint secretary-S. Siva Gowri, Biotechnology faculty
5. Treasurer- V.HimaKumari, Chemistry faculty
6. Executive member-D. Subhanjali- Computer Science faculty
7. Executive member -V.Aruna-Commerce faculty
8. Executive member- Dr P. Sachidevi, Zoology faculty
9. Executive member- K. Ramyasmitha, Computer Science faculty

An alumni association with President and Executive members met on 05.11.2021. The members decided to increase alumni fund to meet the needs by conducting the programmes with alumni students. It is resolved to collect the membership fee (Rs.100/-) to conduct alumni meetings every year to raise funds for the development of Institution through Alumni and chalked out a plan of action for the development of the Institution.





AWARENESS PROGRAMME ON PRECAUTIONS AND PREVENTION OF COVID-19

The alumni association organised an awareness programme on "Precautions and Prevention of Covid-19" and distributed homeopathy medicine to staff and students on 03.08.2020. Dr P. SubbaLakshumma, Principal inaugurated the meeting and explained in detail about the impact of Covid-19 on Human beings. DrP.JeevaPrakasam, Homeopathy doctor attended as a chief guest to the programme and explained about the Covid-19 pandemic situation, spreading of virus throughout the world, infection, causes, prevention and precautions to be taken to control further spread of covid-19 and Vaccination as a means to prevent Covid-19.





Alumni Association in collaboration with Department of Zoology conducted medical camp on 05.03.2020. DrKavitha from Health department attended and explained about the Corona virus covid-19 pandemic situation by displaying banners and phamplets. Dr P. SubbaLakshumma, Zoology department staff, Alumni Staff and students participated in the programme.

జాగ్రత్తలు పాటించండి - కరోనా వైరస్ నుండి రక్షణ పొందండి
“కరోనా వైరస్”

కోవలసిన జాగ్రత్తలు :-
 వ్యక్తనప్పుడు, తుమ్మినప్పుడు, చేతిరుచులు లేదా టవల్ ముక్కుకు, నోటికి అడ్డం పెట్టుకోవాలి లేదా మాస్క్ కట్టుకోవాలి.
 దూరంగా చేతులను సబ్బుతో శుభ్రపరచుకోవాలి.
 నననమాహాము ఎక్కువగా ఉండే రవదేశములకు వీలైనంత వరకు వెళ్లరాదు.
 పువతులు, బాలింతలు, పిల్లలు, వృద్ధులు తగు జాగ్రత్తలు తీసుకోవాలి.
 కనీసం వరకు చలి ప్రదేశములో తిరుగరాదు.
 రులకు, అపరిచితులకు దూరంగా ఉండాలి
 గత మరియు పరిసరాల పరిశుభ్రత పాటించవలెను.
 మైనంత వరకు దూర ప్రాంతాలకు ప్రయాణం వాయిదా వేసుకోవాలి.
 గుండు జంతువులకు దూరంగా ఉండాలి.
 దగ్గు, జ్వరము, శ్వాస తీసుకోవడంలో ఇబ్బంది, ఛాతిలో నొప్పి మొదలైన లక్షణాలు కనిపించిన వెంటనే సమీపంలోని వైద్యులను సంప్రదించి
 దగ్గు, మరియు ఆరోగ్య శాఖాధికారి
 వై.యస్.ఆర్. జిల్లా

హెల్ప్లైన్ నంబరు :
0866-24109578

జిల్లా కలెక్టర్ మరియు మేజిస్ట్రేట్
 వై.యస్.ఆర్. జిల్లా

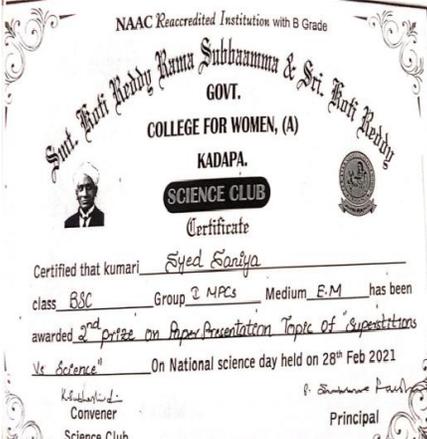
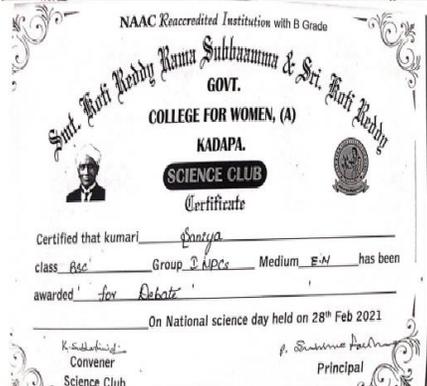
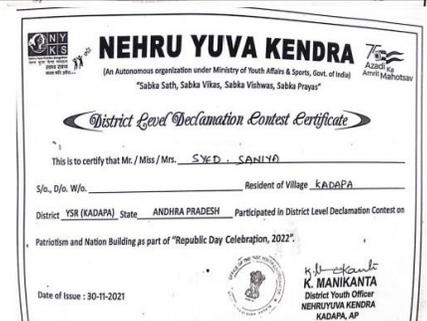
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15. Awards and achievements-current year

Name of the Student	Name of the Achievement	Certificate enclosed
P. Lakshmi Sireesha	Second Place in Kabaddi	
Syed Sania	First place in Lets Talk	

	<p>Second Prize in Paper presentation on Superstitions Vs Science</p>	
	<p>Second prize in Debate on National Science Day</p>	
	<p>Participated in District Level declamation contest on Patriotism and National Building on the part of Republic Day celebrations.</p>	

Staff awards

Name of the Faculty	Name of the Award	Certificate enclosed
<p>Dr P. Sachi Devi</p>	<p>Dr P. Sachi Devi got Guru Chanakya Award for contribution to Education by ICERT.</p>	

<p>Dr B. Sudhakar Reddy</p>	<p>NESA Fellowship award.</p>	 <p>A silver oval plaque with a gold border, mounted on a red background. The text on the plaque reads: NATIONAL ENVIRONMENTAL SCIENCE ACADEMY, NESA FELLOWSHIP OF THE YEAR AWARD - 2020, DR. B. SUDHAKAR REDDY, MEMBER OF THE ACADEMY SINCE 2018, MEMBER OF THE ACADEMY SINCE 2018.</p>
<p>K. Shalini</p>	<p>“Indian Excellency Award”</p>	 <p>A certificate from the Indian Book of Records. It features the organization's logo at the top, followed by the text: Certificate of Excellence, THIS CERTIFICATE IS PROUDLY PRESENTED TO, Koneti Shalini, On this Fourth Day of October, 2020. The certificate includes a detailed commendation of her work in mathematics and is signed by Dr. Vivekananda Babu K, Founder Editor of the Indian Book of Records.</p>
<p>K. Shalini</p>	<p>“International Teacher Award”.</p>	 <p>A certificate for the International Teacher Award 2020-21. It includes a portrait of Koneti Shalini, her name, and her location: Andhra Pradesh, India. The award is presented by IZOR (Indian Zor). The certificate features a gold laurel wreath and the text: INTERNATIONAL AWARD 2020-21, TEACHER. It also includes a QR code and social media links for IZOR.</p>

16. Total no of capacity building and skill development activities conducted by the college (Current Year):

DEPARTMENT OF COMPUTER SCIENCE

TRAINING PROGRAMME ON

**BASIC COMPUTER SKILLS AND NETWORKING FUNDAMENTALS
TO TEACHING STAFF**

FROM: 20/10/2021

TO: 20/11/2021



Gurudakshata Faculty Induction Programme

One week Guru Dakshata Faculty Induction programme was conducted from 11.02.2021 to 18.02.2021 was organised by Smt C.V Krishnaveni, IQAC Coordinator and KumK.Shalini, IQAC Co-Coordinator ,suggested by University Grants Commission. Dr P. SubbaLakshumma inaugurated the meeting and shared her views with faculty attending this type of programmes would enhance skills of Teaching concepts practically and improve the performance of faculty in teaching

Inauguration



Awareness programme on Health Consciousness



Awareness programme on Responsibility of teacher By Sri B. Gangadhar, Lecturer in History.



Awareness programme on “Professional Ethics” by Swamy TuriyanandaSaraswathi



Awareness on AQAR, by Prof. B.Sudhakar Reddy, Lecturer in Physics



Sri G.L.N Prasad, Lecturer in Zoology, Govt College for Men(A), Ananthapur“StressManagement”



Valedictory Function



Training to Non teaching staff:

**DEPARTMENT OF COMPUTER SCIENCE
TRAINING PROGRAMME ON
OFFICE AUTOMATION
TO NON-TEACHING STAFF**

FROM: 02/11/2020

TO: 02/12/2020





21.

Governance and Leadership

- ❖ Institutional Perspective Plan (Next two years): Yes available
- ❖ No of policies developed by the Institution and details: Yes available.

College Perspective plan- 2022-2024

Introduction The Perspective Plan for the period of five years commencing for the ensuing academic years 2022-2023, 2023-24 has been prepared by the College by taking into consideration the quality indicators of seven criterions determined by NAAC. The Internal Quality Assurance Cell (IQAC) of the college has taken initiatives in preparation of the perspective plan. The Inputs from all stakeholders, their expectations, national educational policy goals and college vision and mission helped to develop base for formulation of the perspective plan. The IQAC plays a vital role in maintaining and enhancing the quality of the institution and suggests quality measures. Feedback from all the stakeholders and the recommendations of the IQAC are taken into consideration and innovations are incorporated in perspective plan. Student feedback mechanism, Annual self appraisal report by faculty members, faculty training programmes, faculty improvement programmes, establishment of staff council, Academic Audit, event reporting form, academic calendar, annual report of the departments in NAAC format, encouragement to teachers for research are some of the measures taken at priority, quality sustenance and enhancement as a strategy. The draft of Perspective Plan has been discussed, reviewed and approved in the college staff meeting, and in the meeting of staff council of SKR&SKR GovtCegefo women (A) . It is our sincere efforts to prepare the framework for our collective efforts directed towards the attainment of (Academic excellence) our goals and objectives and keep our self ahead the contemporaries. Criterion I Curricular Aspect 1. To introduce new certificate courses to enhance the value to the regular programmes to grab the employment opportunities

. The college shall introduce following. Certificate Programs a. Certificate courses in COMMUNICATION SKILL, FOOD AND NUTRITION, Python. Tally with GST, Health education, employability skills, Programming, Microsoft coding. Choice based credit system was implemented from the academic year 2014-2015 for all first year programmes. From the academic year 2016-2017 all programmes were in CBCS pattern. Through Jawahar Knowledge center Mock Interview techniques. Field projects / internships to students i. Field projects and student seminars/internships shall be made The students compulsory for all degree part students.. Feedback system shall be strengthened. Presently the feedback on curriculum is sought from students and teachers only. From academic year 2018 – 2019 the feedback from alumni and parents will be sought and analyzed.

22. Contribution of IQAC

Incremental Changes during the last two years: (FOR Academic Audit)

2019-20

IQAC plays an effective role in promoting quality initiatives and for promoting academic excellence in the college. The IQAC guides the departments for strengthening quality in all aspects of college improvement.

1. Workshop on Teaching through LMS and Digital Mode, Redesigning College Website, One day seminar on Research Publications, Impact factor and Patenting, Modern Teaching methods by using ICT Tools,
2. Introduced Online Teaching Classes to all students due to COVID-19, Conducted National Webinar on Consequences of COVID-19 on Indian Economy in Banking, and Retail Sectors- Invigorating Policies for Rejuvenation, Conducted Mock Fest for all final year students on how to face personnel interviews in association with Computer faculty.

2020-21

IQAC plays an effective role in promoting quality initiatives and for promoting academic excellence in the college. The IQAC along with Academic Council directs the departments for designing qualitative curriculum through frequent meetings with the staff members. The IQAC guides the departments for strengthening the research temper among the students.

1. College IQAC Took initiation in conducting Online classes in COVID - 19 period in the academic year 2020-2021 in synchronised mode (By using CISCO Webex, Google meet)and asynchronised mode (Google Class room, YouTube link) to impart knowledge to students in crucial period. The IQAC has established and streamlined the feedback mechanism from the stakeholders of the institution
2. In prevailing COVID19 situation in the academic year 2020-2021 to conduct online classes proper training was rendered to staff and students in Usage of Google Apps effectively for Online transmission of information regarding : Google Docs (document is created and edit option is provided for multiple people can work at the same time from home), Google Sheets, Google Forms etc.
3. ISO Certification Team visited college, on 26th February 2021 for verification. (Certificate yet to be received).

22. Best Practices of Institution

1. Mentoring system
2. Skill-will club

BEST PRACTICE – I

1. TITLE: MENTOR AND MENTEE SYSTEM. 2. OBJECTIVES: To accelerate the personal and professional development of mentees. with guidance and feedback. 3. CONTEXT: Institution initiated the best practice mentor –mentee system to ensure overall development and wellbeing of the students with very good ambience and learning atmosphere. 4. PRACTICE: 1. Each faculty is allotted 25-30 students as mentees and academic record is maintained throughout the study period. 2. Regular interaction on career counselling, Values, goal setting, presentation skills, communication skills, resume writing, aptitude test etc. 5. EVIDENCE OF SUCCESS: Problem solving capacity and Cordial relationship between the mentor and mentee could be seen. 6. PROBLEM ENCOUNTERED AND RESOURCES REQUIRED:

No problems.

BEST

PRACTICE II

1. Title: Skill Will Club 2. Objectives: “Skill Will Club”, best practice aims to

develop soft skills communication skills, presentation skills. Personality Skills and Job-Skills to students. 3. Context: To meet the needs of job market skill education is essential for graduate students. 4. Practice: The group of teachers provide training to students. 5. Evidences of Success: "Skill Will Club" brought very good success among the students in acquainting the situations with self-confidence. 6. Problems Encountered and Resources Required: No problems.

25. B. Controller of Examinations

Examination reforms proposed and implemented: Proposed and implemented:

24. (B) (i)

Examination reforms proposed and implemented:

1. The following reforms have been adopted to organize the whole exams schedule with utmost care and confidentiality. Automation of examination process. Examinations are conducted with the help SPES software and following works are practiced.

Starting from the collection of examination fee until the submission of tabulation of result:

- Application generation
 - Hall tickets printing
 - Semester wise and Course wise Question papers requirement for Semester End Exam
 - 'D' forms generation
 - Code numbers generation
 - Bundle slips generation
 - Award lists generation
 - De-coding process
 - Printing of notice board marks
 - Student Vs pass particulars
 - Department wise backlogs information (Internal, External, Practical)
 - Ward books printing
 - Preparation of marks memo with student Aadhar number and mother's name
 - Preparation of Provisional certificate printing
 - Preparation of Consolidated Marks Memo
 - Tabulation of Result
2. Using of stitched answer books to conduct CIA Exams, Semester End Exams theory and practical exams.
 3. Printing of Semester End Exams Short Marks Memos in College)
Consolidated Long Marks Memos and Provisional Certificates (Provided by Affiliating University) with security features.
 4. Feedback from
 - a) The students
 - b) The departments
 - c) The examiners
 5. Result analysis.
 6. Issue of outgoing students list and examination fee not paid student list to office.

7. Answer books account for internal exams, Semester End exam, Practical exams and Instant exams (i.e., answer books issued, consumed and returned particulars will be shown).

8. Retests for CIA will be given only for those students who have missed the tests because of participation in college-sponsored activities such as NCC, NSS, Sports and serious medical issues. These tests will be held before the commencement of the End Semester examination. Students must apply for the retest in the prescribed forms, through the CoE office.

9. For End Semester Examination, every student should submit Exam Application by paying the prescribed fee at Bank within the stipulated time.

10. Assessment will be in the form of a comprehensive examination for each paper at the end of each semester.

11. The student will be permitted to take the Semester End Examination, provided she should possess minimum attendance of 75% per paper and should have completed the Continuous Internal Assessment requirements of Written Test, Seminars, Assignments, project work and Clean & Green etc.

Mechanism for Addressing Grievances:

For addressing grievances towards the examinations, evaluations and results a grievance and redressal committee (GRC) is constituted.

Composition and Tenure of the Committee

- The committee shall comprise of a Chairperson, Convener and one other senior teaching faculty.
- Principal acts as a chairperson of the committee and members of the committee shall be nominated by the chairperson for tenure of two years.
- A representative from among the students of the college to be nominated by the chairperson as special.

Grievance receiving mechanisms

Anyone with a genuine grievance may lodge their complaint to GRC along with necessary documents, if any. The grievance shall be reported by using any of the following modes:

- Report submission in person by approaching the chairman of the committee.
- A grievance drop box is maintained in the premises of examination cell and opened every week end.
- A grievance register is maintained in examination cell to lodge grievances.

Grievance redressal mechanism

- After the receipt of the application from the aggrieved, the chairman of GRC shall fix the date, time and venue of the meeting after having a discussion with the committee.
- The meeting shall be scheduled within Five days of receipt of the application.
- All relevant papers shall be circulated as hard / soft copy to all the members on or before the date of the meeting.
- After fixing of the date of the meeting, a hard copy of the notice must be sent to the

applicant to be present in the meeting and convey her grievances before the Committee.

- The Committee members are expected to deliberate upon the case, the grievance of the applicant and the rules laid down by the institute. The brief facts, evidences and final recommendations by the Committee members shall be recorded in the format of minutes of the meeting.
- The minutes shall be circulated to all the members of the Grievance Committee for their signatures.
- The decision of the Grievance Committee shall be communicated in writing to the applicant at the earliest.

E. Mechanism for transparency in setting up of Question papers:

MECHANISM FOR TRANSPARENCY IN SETTING QUESTION PAPER:

Approval of the Question Papers setters:

The following guidelines shall be followed in the constitution of Board of Question papers setters:-

01. There shall be separate panels of question paper setters for each subject for various UG programs.
02. The panels of question paper setters are to be prepared by the Chairman, Board of Studies (BoS) of the concerned subject in consultation with BoS member of the department and forwarded to the CE at the start of the semester itself.
03. The panel prepared by the Chairman, BoS shall be treated as highly confidential.
04. There shall be a minimum of five members in the panel of question setters for each course/paper and the validity of the panel shall be for three years.
05. Every three years, the existing panel available with the CE shall be forwarded to the Chairman of the BoS for revision.
06. The CE shall select the required number of persons from the panel for consideration for appointment as question paper setters. Communications are sent to all such persons to obtain their consent to serve as question paper setters according to the terms and conditions of the Autonomous College. If any person declines the nomination, another person selected by the CE from the panel is addressed and his/her consent is obtained. When an adequate number of persons is available for a subject, a formal order of appointment is issued to them with the approval of the principal.
07. The appointment of question paper setters shall be made by the CE in the first month of each semester with the approval of the Principal.
08. Question Paper Setters shall be appointed for one year and shall be eligible for reappointment for successive years following the year of first appointment.

09. The period of appointment of all paper setters shall be limited to the date of publication of results of the examinations for which he/she is appointed. However, they are eligible for consideration for re-appointment in subsequent examinations. Copies of all communications from the examination cell, which have relevance in the conduct of examinations, shall be maintained in the office of the CE.

Qualifications of Question Paper Setters

01. A person engaged in teaching work at any government degree college with minimum experience of five years is eligible for appointment as question paper setters in any of the programs.
02. A person engaged in teaching with not less than three years of experience in relevant subject in any University, College affiliated to Universities shall be appointed to set question papers. Retired professors can also be included as question paper setter.

Instructions to Question Paper Setters

01. All question paper setters are required to keep their appointments strictly confidential.
02. Question papers can be sent by the question paper setters preferably by password protect ed email or in compact disc. Handwritten questions shall be submitted in exceptional cases where the questions must be legibly written in the paper setters' own handwriting on one side of paper and shall contain no alterations, additions, or erasures as far as possible. (In writing questions, care shall be taken to see that words or phrases peculiar to India, and technical terms and proper names are clearly written in Block letters to prevent the possibility of mistakes. Abbreviations of any kind shall be avoided). Special care must be taken in the delineation of mathematical signs and in diagrams.
03. In the case of other language papers, except English, the used fonts should be copied in italics.
04. Each question paper must contain the name of the examination, the name of the subject, the total marks assigned, the duration of the paper and special directions as given in the model question paper provided. In the case of question papers which are common to two or three examinations may be mentioned in the heading itself. The marks assigned to each question shall be noted against the concerned question on the question paper except when it is stated that all questions carry equal marks. The maximum marks for the whole paper shall also be noted at the top of each question paper. Marks for subdivisions of questions shall also be indicated. Any special instructions needed like use of graph paper, Clark's table, ordinary calculators, etc may be mentioned.

05. All the question papers shall be complete in respect of headings and directions to candidates, if any, and in form ready for transmission to press.
06. All the pages shall be numbered. While numbering the pages, the total number of pages shall also be indicated e.g. 1/3, 2/3, 3/3 where 1, 2 etc refer to the numbers of pages and 3 is the total number of pages.
07. The questions shall be typed /written on blank sheets on one side of the paper only. The paper setter shall not sign his/her name or put his/her initials on any part of the sheet on which the questions are written.
08. Any "special direction to candidates" and instructions regarding the answering of different sections in different answer books, the number of questions to be answered or the choice amongst them shall be specific, precise and free from ambiguity.
09. No question shall be set calling for a declaration of religious or political belief on part of the candidate.
10. Questions must be set with relation to the prescribed program and the books recommended by the Academic Council of the College and must conform to the standard and syllabi laid down by the College. Question paper setters shall preserve the strictest secrecy with regard to copies of text books or notes or extracts used in setting question papers, and drafts or copies of question papers shall be kept with the same care and secrecy as question papers themselves. These papers shall be destroyed as soon as the question papers are finally prepared and sent to the office of the controller of the examinations. All the soft copies of the draft and question papers shall be deleted from the computer after submitting the same to the office of the controller of the examinations.
11. All questions shall be clear and unequivocal in language. They should be logical in terms of the form and nature of the answer expected. Questions shall not be far fetched, or beyond the scholastic level expected of the student. Questions are to be evenly distributed over the whole course and cover all the prescribed texts, as specified in the syllabus.
12. Question papers shall be prepared in such a manner so that a candidate, well prepared in the subject, can reasonably answer the paper completely within the allotted time and secure full marks.
13. The special attention of question paper setters is drawn to the instruction that question papers shall be so set as to allow optional questions to be selected by the candidates. More questions shall be set than the candidates are required to answer so as to permit choice of questions.
14. Information regarding drawings sheets, squared paper, tables and charts, if any, to be supplied to the candidates may be given in the question paper itself to

avoid wastage and delay. These details may also be furnished to the CoE separately.

15. The question papers of the previous year will be supplied to the question paper setters. If a new examination is taking place for the first time, model question papers shall be furnished instead. Comments, if any, made on such papers will also be sent with the papers for information and guidance.
16. Questions shall not be a mere reproduction from standard text books or other question papers set for earlier examinations in this or in other Universities.
17. No paper setter shall undertake or shall have undertaken private tuition in the subject of his/her paper for any candidate who appears for the examination in the subject concerned during the academic year immediately preceding the examination for which he/she accepts appointment.
18. Question paper setters after finishing the work of setting question papers shall send to the CoE along with the memorandum showing the work done by them and their remuneration bills at the earliest. Their remuneration shall be paid after the successful completion of the scrutiny by the chairman and board of question paper setters.

Appointment of question paper setters and their duties

Appointment of question paper setters and the confidentiality of the process are considered the most important responsibility of the college.

01. The CoE shall issue a communication to the question paper setters which shall contain the names, residential address, mobile numbers and the email id of the members of the board. No setters shall ordinarily be assigned more than three question papers.
02. The paper setters are required to set 2 sets of question papers with scheme of valuation for each course, one for use in the ensuing examination and one for the next session (if applicable). They may be advised to avoid repetition of questions in these two question papers. The following materials are to be sent along with the request.
 1. Guidelines to the Question Paper Setter,
 2. Question Paper Setter-Acceptance Form,
 3. Question Paper Setter-Remuneration Claim Form
 4. Syllabus
 5. Question Paper Format And Pattern
03. The question paper setters shall send the question papers through mail and acceptance and claim forms are sent in separate covers properly labeled to the COE before the last date intimated.
04. Remuneration will be fixed by finance committee

Mechanism for appointing examiners: **MECHANISM FOR APPOINTING EXAMINERS:**

Constitution of Panel of Examiners

The categories of examiners and their duties shall be decided by the AC from time to time. The panel of external examiners for theory paper valuation for each course shall be prepared by the Chairman, BOS, in consultation with BOS members of the department and shall be forwarded to the CoE in the prescribed format. It shall consist of names of not less than 20% excess of the probable numbers required for each subject for a period of three years.

Term of Appointment of Examiners

Examiners shall be appointed for all semesters and shall be eligible for reappointment. This may be waived in special cases by the AC, provided that the number of new examiners appointed in any semester, who have not previously been examiners, shall not exceed one half of the total number appointed to the Panel.

General Conditions for the Appointment of Examiners

1. Generally, a person with a minimum teaching experience of three years in a college or university department is eligible for appointment as an examiner. However, this may be waived by the AC in special cases.
2. For selecting new examiners, the first preference shall be given to those with three years or more of teaching experience and who have not been appointed so far.
3. No person above the age of 70 shall be appointed or allowed to continue as an examiner. However, this can be waived by the AC in special cases.

Duties of the Evaluation Committee

1. The appointment of examiners for each semester shall be made and confirmed before 20 days of commencement of the examination for both theory and practical.
2. Only persons having the prescribed qualifications and at least three years of teaching at the appropriate level shall be included in the panel.
3. The evaluation of answerscripts shall be carried out by the panel of Examiners.
4. All examiners shall be required to attend meetings, if any, convened by the college.
5. It shall be the duty of the Chairman, Evaluation Committee to assign duties to the members and give such instructions that are necessary for the smooth conduct of evaluation.

The Chairman, Evaluation Committee if the situation warrants, reserves the right to review the scripts valued by the examiners and suggest ways and means to achieve objectivity in valuation. The examiner hand over all necessary documents such as valued answer scripts, award list, remuneration bills to concerned member countersigned by him.

F. Mechanism adopted to ensure the security of information:

MECHANISM ADOPTED TO ENSURE THE SECURITY OF INFORMATION:

1. Examination software is maintained with local server is maintained that contains student information which cannot be accessible by public. Server is protected by password.
2. Antivirus software is installed in all the systems of examination cell.
3. 1 TB hard disk is maintained for backup of data base to protect from data loss and modifications.
4. Strong room is maintained for preserving valued and unvalued answer booklets related to internal assessment, practical examinations and end examinations under the surveillance of CC camera.
5. Printed and sealed question papers are preserved safely under the custody of COE up to the end of the relevant examinations.
6. Question papers are received through online mode with a mail id, its credentials are maintained by COE only.

G. CoE expenditure report with details: Document available [Data enclosed in Annexures](#)

25.C. Board of Studies:

All the Boards of Studies of SKR & SKR Government college for women(A), Kadapa are committed to impart student centric outcome based education with skills to empower women and to face global challenges with sustainability. To achieve this goal, all the BOS heads maintain independence as an institution by using a variety of mechanisms to update curriculum and to include enrichment programmes which enhance quality of education. The following five Mechanism important elements will support us in achieving our goals.

SNo	Mechanism for updating curriculum	Justification Report for Curricular Revamp
1	Analysis	A detailed examination of graduation requirement board requests at the national and international levels as well as competitive positioning is done. The study is continual throughout the development process and incorporates user feedback, usability reviews, national, international, and state standard alignments, as well as feedback on present courses from student academic performance.
2	Design	BOS teams pays special attention in implementing the student centric standards of Course objectives, Innovative teaching pedagogies, instructional techniques, course content, visual and

		technical design. The goal and target audience of the course, as well as its structure, instructional strategy, and instructional resources, are the main points of focus. Additionally, considered the use of technology, student involvement levels and learning preferences.
3	Development	A map is created that focuses on standards alignment and the identification of the enduring information included in the course. The BOS members give a roadmap for course creation. The assessment mapping, unit-by-unit course development and revision, content analysis and review, editorial review and revision, and a thorough quality assurance appraisal are all included in the development lifecycle. Throughout the creation phase, procedures are put in place to guarantee internal consistency, impartial content and assessments, instructional effectiveness, and the proper use of intellectual property.
4	Implementation	Although user testing is gradually done, the full deployment of newly developed courses happens at the end of the academic year. Before complete release, tests of the new structure and content are carried out, and ideas are put into practice after receiving feedback. When designing of courses are finished, they are offered to the students, teachers and updated and continuous training is provided for teachers to ensure optimal implementation.
5	Evaluation	Continuous Internal Assessment is systematically implemented by all the teaching fraternity with Bloom's Taxonomy principle and all are maintaining recordial evidences in the college. Determine the degree of student achievement and the effect of the course design on student performance during the evaluation phase. Student performance, internal lesson and assessment analyses, and feedback from students, Learning Coaches, and teachers are all included in the evaluation that takes place during the course's delivery. Web Mail messages, the feedback mechanism, and our yearly Students, Teachers, Alumnus, and Parent Satisfaction survey all provide crucial user feedback.
25 .D. Governing Body Resolutions		

Proceedings of the Principal, SKR & SKR Government College for Women (A)
YSR Kadapa

Present: Dr. P. Subba Lakshumma, M.Com., M.Phil., PhD.
Principal

Progs.Rc.No.Spl-1/Autonomous/FC/2020, Dated: 15-04-2017

Sub: SKR & SKR Government College for Women (A), YSR Kadapa-
Constitution of Finance committee for Autonomous status-orders –
issued.

Ref: Rc No. F.22-1/2016(AC) dated 24-11-2016 from UGC, New Delhi

ORDER:

As per reference cited above, the following staff members have been drafted as Finance Committee members of SKR & SKR Government College for Women (A), YSR Kadapa for the two years 2017-2018 and 2018-2019.

Sl No	Name of the Member	Nature (nominated)	Signature
01	Dr P Subba Lakshumma, Principal	Chair person	<i>P. Subba Lakshumma</i>
02	Sri. V. Sreerama Reddy Lecturer in Commerce	By Principal (for two years)	<i>V. Sreerama Reddy</i>
03	Sri.M. SubbaReddy Chartered Accountant	Nominated by GB for a period of two years. (to be ratified by the GB)	<i>MSReddy</i>

P. Subba Lakshumma
15.4.2017
PRINCIPAL
SKR & SKR Govt. College for Women
KADAPA.

ANNEXURE-IX

MEETING

Date: 22-06-2017

1st Finance Committee Meeting:

Under the chairmanship of the Principal, the Finance Committee members assembled in the principal chamber and discussed the following agenda.

1. Payment of TA, DA and honorarium to BOS meeting members.
2. Payment of TA, DA and honorarium to Academic Council meeting members.
3. Controller may be paid as per UGC norms.

It is resolved to give TA, DA and honorarium for BOS members of different cadres as follows.

- a. TA- 2nd AC fare/ 3rd AC fare on producing tickets (or) if the distance is less than 200 kms (each side), paid Rs. 8/- per Km for distance below 200 kms who entitles to maintain a car.
- b. Dearness allowance Rs.300/- per day.
- c. Honorarium Rs.1000/- for Academic Council Y V University nominees.
- d. Honorarium Rs. 500/- for BOS nominees.
- e. Lodge allowance Rs. 500/-(as Kadapa is Municipal Corporation) should be given on producing the original receipt from the lodging house.

V. Sreerama Reddy
22-6-2017

TKReddy

P. Suresha Reddy
22.6.2017
PRINCIPAL
SKR & SKR Govt. College for Women
KADAPA.

2nd Finance Committee Meeting:**Date: 04-09-2017.**

Under the chairmanship of the Principal, the Finance Committee members assembled in the principal chamber and discussed the following agenda.

1. UG Semester fee structure
2. PG semester fee structure.

UG Semester End Examination Fee Structure

Sl. NO	Name of the Course	I year I Semester & II Semester
01	BA HEP TMBA HEP EM BCOM (G)	Rs. 600/-
02	BA CA, BA TTM BA URDU, B.COM CA	Rs. 700/-
03	BSC MPC, BZC EM BZC TM	Rs. 700/-
04	MPCS, MSCS MECS, BIO-TECH BIO-CHEM	Rs. 700/-
05	External & Internal Supplementary	Rs. 210/- Per Paper Rs. 315/- Per Two Papers Rs. 600 Per Three and above Papers

It is resolved to implement the above fee structure from 2017-18 academic year onwards.

PG Semester Fee Structure

Sl NO	Name of the course	Fee Structure
01	MA English	500/-

It is resolved to implement the above fee structure from 2017-18 academic year onwards.

V. Sreerama Reddy
04-9-2017

MS Reddy

P. Sreerama Reddy
4.9.2017

PRINCIPAL
SKR & SKR Govt. College for Women
KADAPA,

3rd financial Committee meeting

Date: 01-10-2017.

Under the chairmanship of the Principal, the Finance Committee members assembled in the principal chamber and discussed the following agenda.

Remuneration for Examination work

SI No	Nature of work	Amount
01	Chief Superintendent	200
02	Assistant Chief Superintendent	150
03	Hall Superintendent	150
04	Coding for paper	0.50
05	De-coding	0.50
06	Valuation of paper(3hrs)	10
07	If the papers are < 10	100
08	Paper setter	300
09	Translation	100
10	Preparation of key	100
11	DTP charges for each page	30
12	DTP charges for each Eng & Tel	40
13	Practical(per script)	10
14	Local Conveyance	60

Under the chairmanship of Principal, Finance Committee members met in the Principal chamber and resolved the following:

Remuneration for Administrative staff

SI NO	JOB ROLE	REMUNERATION
01	Clerk	75
02	Typist	75
03	Attender	50
04	Waterman	50
05	Sweeper	50
06	Remuneration of clerk for the fee collection(per each student)	NIL
07	Remuneration for writing Hall ticket on the desk.	0.50(per 1 HT No.)

V. Sreerama Reddy
01-10-2017

rsreddy

P. Srinivas Reddy
1.10.2017
PRINCIPAL
SKR & SKR Govt. College for Women
KADAPA.

01.10.2017

Under the chairmanship of the Principal, the Finance Committee members assembled in the Principal's chamber and the following Remuneration rates for the Academic Year 2017-18 for M.A. English have approved.

S.No	Nature of work	Amount
1	Principal's Honorarium per month	1000
2	P.G. Coordinator's Honorarium per month	1500
3	Paper setters Remuneration for each paper	500
4	Paper valuation per script	20
5	Invigilators Remuneration per session	200
6	Chief Superintendent Remuneration	250
7	Controller of Examinations Remuneration	250
8	Faculty Remuneration per Hour for handling of P.G.Courses	300
9	Clerk Remuneration per month	400
10	Attendant per month	400

V. Sreerama Reddy
01-10-2017
Lecturer in Commerce
SKR & SKR Govt. College for Women
KADAPA.

P. Sunil Kumar
1-10-2017.
PRINCIPAL
SKR & SKR Govt. College for Women
KADAPA

MS Reddy



4th Finance Committee Meeting:**Date:10-07-2018.**

Under the chairmanship of the Principal, the Finance Committee members assembled in the principal chamber and discussed the following agenda.

3. UG Semester fee structure
4. PG semester fee structure.

UG Semester End Examination Fee Structure

Sl. NO	Name of the Course	II year III Semester & IV Semester
01	BA HEP TM, BA HEP EM BCOM (G)	Rs. 600/-
02	BA CA, BA TTM BA URDU, B.COM CA	Rs. 700/-
03	BSC MPC, BZC EM BZC TM	Rs. 700/-
04	MPCS, MSCS MECS, BIO-TECH BIO-CHEM	Rs. 700/-
05	External & Internal Supplementary	Rs. 210/- Per Paper Rs. 315/- Per Two Papers Rs. 600 Per Three and above Papers

It is resolved to implement the above fee structure from 2018-19 academic year onwards.

PG Semester Fee Structure

SI NO	Name of the course	Fee Structure
01	MA English	500/-

It is resolved to implement the above fee structure from 2018-19 academic year onwards.

V. Sreerama Reddy
10-7-2018
MSReddy

P. Suresha Rao
10.7.2018
PRINCIPAL
SKR & SKR Govt. College for Women
KADAPA.

5th FINANCIAL COMMITTEE MEETING:**Date: 06-11-2018.**

Under the chairmanship of the Principal, the Finance Committee members assembled in the principal chamber and discussed the following agenda.

It is resolved to

1. To Pay the BOS Remuneration
2. Revaluation fee for each Paper in a Semester is Rs. 400/-
3. Pay supplementary examination fee as follows
 - a. For one/two papers - Rs. 210/-
 - b. For more than two papers -Rs. 315/-
4. Pay the observer's honorarium of Rs.100/- per session and no local conveyance allowance is Provided.
5. Pay the remuneration for conducting semester end examination for teaching and non-teaching of different cadres as follows:

For academic staff

SI No	Nature of work	Amount
01	Chief Superintendent	200
02	Assistant Chief Superintendent	150
03	Hall Superintendent	150
04	Coding for paper	0.50
05	De-coding	0.50
06	Valuation of paper(3hrs)	10
07	If the papers are < 10	100
08	Paper setter	300
09	Translation	100
10	Preparation of key	100
11	DTP charges for each page	30
12	Practical(per script)	10
13	Local Conveyance	60

For administrative staff

SI NO	JOB ROLE	REMUNERATION
01	Clerk	75
02	Typist	75
03	Attender	50
04	Waterman	50
05	Sweeper	50
06	Remuneration of clerk for the fee collection(per each student)	02

V. Sreerama Reddy
06-11-2018

resreddy

P. Summa Lakshmi
6.11.2018

PRINCIPAL
SKR & SKR Govt. College for Women
KADAPA.

06.11.2018

Under the chairmanship of the Principal, the Finance Committee members assembled in the Principal's chamber and the following Remuneration rates for the Academic Year 2018-19 for M.A. English have approved.

S.No	Nature of work	Amount
1	Principal's Honorarium per month	1000
2	P.G. Coordinator's Honorarium per month	1500
3	Paper setters Remuneration for each paper	500
4	Paper valuation per script	20
5	Invigilators Remuneration per session	200
6	Chief Superintendent Remuneration	250
7	Controller of Examinations Remuneration	250
8	Faculty Remuneration per Hour for handling of P.G.Courses	300
9	Clerk Remuneration per month	400
10	Attendant per month	400

V. Sreevams Reddy
06-11-2018
Lecturer in Commerce
SKR & SKR Govt. College for Women
KADAPA.

P. Srinima Lavethina
6.11.2018
PRINCIPAL
SKR & SKR Govt. College for Women
KADAPA



PROCEEDINGS OF THE PRINCIPAL, SKR & SKR GOVERNMENT COLLEGE FOR
WOMEN (A), YSR KADAPA.

Present: Dr. P. Subba Lakshumma, M.Com., M.Phil., PhD.

Principal

Re. No.Sp/A/2020

Dated: 22-01-2020

Sub: SKR & SKR Government College for Women (A), YSR Kadapa -
Constitution of Finance Committee for the functions of Autonomous-
orders-revised orders issued

Ref: Re No. F.22-1/2016(AC) dated 24-11-2016 from UGC, New Delhi

ORDER:

The principal, SKR & SKR Government College for Women (A), Kadapa has constituted the revised Finance Committee for the functions in Autonomous College as per the UGC guidelines.

SI NO	Name of the Employee	Designation	Nominated as
01	Dr. P. Subba Lakshumma	Principal	Chairman
02	Smt. L. Sudheera	Lecturer in Chemistry	Member
03	Sri. V. Sree Rami Reddy	Lecturer in Commerce	Member
04	Sri. M. Subba Reddy	Chartered Accountant	Member

The committee is informed that the period of committee is for two years. They should contribute their services for the functions of the financial committee such as preparation of Budget estimates for grant receivable/received from the University Grants Commission, Audit of such accounts activities to be under the scheme of autonomy etc.

The committee should meet at least twice a year and follow the guidelines of the University Grants Commission issued from time to time.

P. Subba Lakshumma
22.1.2020

Principal

SKR & SKR Government College for Women (A),
Kadapa

TO
All the members of Finance Committee
Spare-1

V. Sreerama Reddy
22-01-2020

M. Reddy

SKR & SKR Govt. College for Women (A), Kadapa
NAAC Reaccredited with Grade 'B'

Date: 29-04-2017

First Finance Committee Meeting

The college Finance Committee met on 29-04-2017 in the college at 10 a.m. under the Chairperson Dr. P. Subba Lakshumma and resolved the following:

Item no 1. It is resolved that the college has both under graduate and post graduate levels with multi faculty. Hence the college is eligible to receive Autonomy grant of Rs. 20, 00,000 for the year 2017-18.

Item no 2. The Finance committee has prepared budget estimation of Autonomy grant To meet the additional and special needs. After discussions and Considerations the following allocation of grants has been made as per the UGC guidelines. The blue print of budget unanimously approved by Finance Committee.

Proposal for UGC Autonomy Grants for 2017-18

S.No	Head of Account	Amount (Rs.)
1	Guest/Visiting faculty	50,000
2	Orientation and re- training teachers	--
3	Re – designing courses and Development of teaching/learning material	56,000
4	Workshop and Seminars	2,00,000
5	Examination reforms	1,00,000
6	Office equipment, teaching aids and laboratory equipments	9,00,000
7	Furniture for office, class rooms, library and laboratories	2,00,000
8	Library equipment books/ journals	1,25,000
9	Expenditure on meeting of the Governing Body and committees	1,03,000
10	Honorarium to controller of examinations (Full time) (Not Exceeding Rs. 8000/- P.M)	96,000
11	Renovation and repairs not leading to construction of a new building	1,50,000
12	Extension activities (Techno- fest etc.)	20,000
	Grand Total	20,00,000
		Rupees Twenty lakhs only

Finance Committee Members present

S.No	Name	Designation	Category	Signature
1	Dr.P.Subba Lakshumma	Principal	chairperson	<i>P. Subba Lakshumma</i>
2	Sri. M. Subba Reddy	Chartered Accountant	Member	<i>M. Subba Reddy</i>
3	Sri. V. Sreerama Reddy	Lect.in Commerce	Member	<i>V. Sreerama Reddy</i>

P. Subba Lakshumma
PRINCIPAL
SKR & SKR Govt. Degree College
for Women, KADAPA.

**SKR & SKR GOVT COLLEGE FOR WOMEN [A] KADAPA
EXAMINATION CELL**

RECEIPTS AND PAYMENT ACCOUNT FROM 01-07-2017 TO 30-06-2018

RECEIPTS		Rs.	PAYMENTS		Rs.
1	OPENING BALANCE	NIL	1	REMUNERATION TO PAPER SETTERS, EXAMINERS, AND CONDUCT OF EXAMS	478218
2	COLLECTION OF FEES FOR EXAMS	928970	2	PURCHASE OF ALMYRAHS AND TABLES ETC	37350
3	INTEREST FROM BANK	7768	3	STATIONERY PURCHASED	36469
4	REVALUATION FEE	3600	4	PAYMENT TO COMPUTER AND OTHERS	143200
5	NEFT RETURNED CREDITS	14158	5	PRINTING OF INTERNAL ANSWER SHEETS	27000
6	SALE OF EXAM APPLICATIONS	860	6	PRINTING OF MAIN ANSWER SHEETS	234580
7	CHEQUE ISSUED BUT NOT CLEARED	8000			
				BALANCE	6539
TOTAL		963356	TOTAL		963356

UTILISATION CERTIFICATE

Certified that Out of an amount of Rs.9.63.356/- an amount of Rs.9,56,817/- was utilised for the purpose of for which it was collected and leaving a balance of Rs.6539/-

M. Vinod
Controller of Exams
SKR & SKR Govt. College for Women (A)
KADAPA.

P. Summa Padma
PRINCIPAL
SKR & SKR Govt. College for Women
KADAPA.

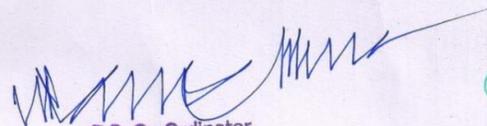


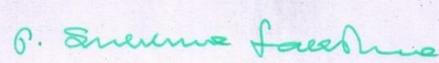
C. Sunil Kumar Reddy
C. SUNIL KUMAR REDDY
Chartered Accountant
M.No.: 232793
1-105, R.S. Road, Y.M. Patil,
KADAPA - 516 004.

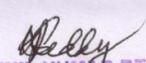
SKR&SKR Govt. College for Women(A),Kadpa YSR Dist					
Department of English					
(M.A. English)					
Receipts and Payments from 01.07.2017 to 30.06.2018					
S No	Receipts	Rs. Ps.	S No	Payments	Rs. Ps.
1	Opening Balance	161003	1	Principal Honorarium	6000
2	Admission Fee	104250	2	P.G.Coordinator Honorarium	9000
3	Admission Fee	2454	3	Teaching Staff Remuneration	112000
4	Admission Fee	17400	4	Non-Teaching staff Remuneration	4800
5	Admission Fee	2278	5	Total	131800
6	Admission Fee	57579	6	Principal Honorarium	4000
7	Admission Fee	20000	7	P.G.Coordinator Honorarium	6000
8	Exam Fee	7000	8	Teaching Staff Remuneration	132000
9	Admission Fee	51700	9	Non-Teaching staff Remuneration	3200
10	Bank Interest	1100	10	Total	145200
				Closing Balance	147764
	Total	424,764		Total	424764

UTILISATION CERTIFICATE

Certified that out of an amount of Rs 424764/- and amount of Rs 277000/- was utilized for the purpose for which it was collected and leaving a balance of Rs147764/-


P.G. Co-Ordinator
 Dept. of English
 SKR & SKR GOVT. COLLEGE FOR WOMEN (A)
 KADAPA - 516 001.


PRINCIPAL
 P.G. COURSE
 SKR & SKR GOVT. COLLEGE F
 KADAPA - 516 001


C. SUNIL KUMAR REDDY
 Chartered Accountant
 M.No.: 232793
 # 1-105, R.S. Road, Y.M. Palli,
 KADAPA - 516 004.

**SKR & SKR GOVT COLLEGE FOR WOMEN [A] KADAPA
EXAMINATION CELL
RECEIPTS AND PAYMENTS ACCOUNT FROM 01-07-2018 TO 30-06-2019**

RECEIPTS		Rs.	PAYMENTS		Rs.
1	OPENING BALANCE	6539	1	REMUNERATION TO PAPER SETTERS, EXAMINERS, AND CONDUCT OF EXAMS	793126
2	COLLECTION OF FEES FOR EXAMS	1826540	2	PURCHASE OF ALMYRAHS AND TABLES ETC	129474
3	INTEREST FROM BANK	21828	3	STATIONERY PURCHASED	84530
4	REVALUATION FEE	30800	4	PAYMENT TO COMPUTER AND OTHERS	148700
5	NEFT RETURNED CREDITS	55998	5	PRINTING OF INTERNAL ANSWER SHEETS	72000
6	SALE OF EXAM APPLICATIONS	3800	6	PRINTING OF MAIN ANSWER SHEETS	585000
			7	PRINTING OF PRACTICAL ANSWER BOOKS	68000
			8	MISC PAYMENTS	10619
			9	BALANCE	54056
TOTAL		1945505	TOTAL		1945505

UTILISATION CERTIFICATE

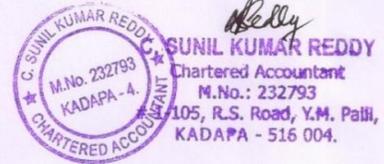
Certified that Out of an amount of Rs.19,45,505/- an amount of Rs.18,91,449/- was utilised for the purpose of for which it was collected and leaving a balance of Rs.54,056/-

P. Suresha Lakshmi

PRINCIPAL

SKR & SKR Govt. Degree College
For Women (Autonomous),
KADAPA.

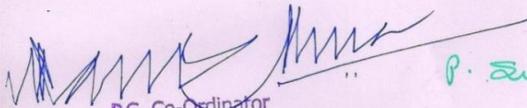
M. Vinod
Controller of Exams
SKR & SKR Govt. College for Women (A)
KADAPA.

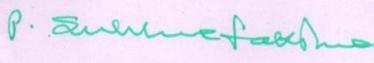


SKR&SKR Govt. College for Women(A),Kadpa YSR Dist					
Department of English					
(M.A. English)					
Receipts and Payments from 01.07.2018 to 30.06.2019					
S No	Receipts	Rs. Ps.	S No	Payments	Rs. Ps.
1	Opening Balance	147764	1	Principal Honorarium	7000
2	Admission Fee	13700	2	P.G.Coordinator Honorarium	10500
3	Admission Fee	28500	3	Teaching Staff Remuneration	137000
4	Admission Fee	13493	4	Non-Teaching staff Remuneration	4000
5	Admission Fee	25000		Total	158500
6	Admission Fee	32000		Answer Booklets	1800
7	Admission Fee	11371		Paper setting	5000
8	Admission Fee	10000		Invizilation	4400
9	Admission Fee	99928		Paper Valuation	5000
10	Exam Fee	10400		BOS Meeting	3000
	Admission Fee	18400		Stationary	9720
11	Admission Fee	40505		Total	28920
				Principal Honorarium	6000
				P.G.Coordinator Honorarium	9000
				Teaching Staff Remuneration	162000
				Non-Teaching staff Remuneration	4000
				Main Answer Booklets	2000
				Invizilation	8800
				Paper setting	5500
				Total	197300
				Stationary	9720
				Closing Balance	56621
	Total	451061		Total	451061

UTILISATION CERTIFICATE

Certified that out of an amount of Rs 451061/- and amount of Rs 394440/- was utilized for the purpose for which it was collected and leaving a balance of Rs56621


P.G. Co-Ordinator
Dept. of English
SKR & SKR GOVT. COLLEGE FOR WOMEN (A)
KADAPA - 516 001.


PRINCIPAL
P.G. COURSE
SKR & SKR GOVT. COLLEGE FOR WOMEN
KADAPA - 516 001


C. SUNIL KUMAR REDDY
Chartered Accountant
M.No.: 232793
1-105, R.S. Road, Y.N. Bahi
KADAPA - 516 001
CHARTERED ACCO

ANNEXURE-IX

MEETING

Date: 22-06-2017

1st Finance Committee Meeting:

Under the chairmanship of the Principal, the Finance Committee members assembled in the principal chamber and discussed the following agenda.

1. Payment of TA, DA and honorarium to BOS meeting members.
 2. Payment of TA, DA and honorarium to Academic Council meeting members.
 3. Controller may be paid as per UGC norms.
- It is resolved to give TA, DA and honorarium for BOS members of different cadres as follows.

- a. TA- 2nd AC fare/ 3rd AC fare on producing tickets (or) if the distance is less than 200 kms (each side), paid ₹ 8/- per Km for distance below 200 kms who entitles to maintain a car.
- b. Dearness allowance ₹300/- per day.
- c. Honorarium ₹1000/- for Academic Council Y V University nominees.
- d. Honorarium ₹500/- for BOS nominees.
- e. Lodge allowance ₹500/- (as Kadapa is Municipal Corporation) should be given on producing the original receipt from the lodging house.

V. Sreerama Reddy
22-6-2017



P. Suresh Babu
22-6-2017

PRINCIPAL
SKR & SKR Govt. College for Women
KADAPA.

PROCEEDINGS OF THE PRINCIPAL, SKR & SKR GOVERNMENT COLLEGE FOR
WOMEN (A), YSR KADAPA.

Present: Dr. P. Subba Lakshumma, M.Com., M.Phil., PhD.

Principal

Rc. No.Spl/A/2020

Dated: 22-01-2020

Sub: SKR & SKR Government College for Women (A), YSR Kadapa -
Constitution of Finance Committee for the functions of Autonomous-
orders-revised orders issued

Ref: Rc No. F.22-1/2016(AC) dated 24-11-2016 from UGC, New Delhi

ORDER:

The principal, SKR & SKR Government College for Women (A), Kadapa has constituted the revised Finance Committee for the functions in Autonomous College as per the UGC guidelines.

SI NO	Name of the Employee	Designation	Nominated as
01	Dr. P. Subba Lakshumma	Principal	Chairman
02	Smt. L. Sudheera	Lecturer in Chemistry	Member
03	Sri. V. Sree Rami Reddy	Lecturer in Commerce	Member
04	Dr. M. Subba Reddy	Chartered Accountant	Member

The committee is informed that the period of committee is for two years. They should contribute their services for the functions of the financial committee such as preparation of Budget estimates for grant receivable/received from the University Grants Commission, Audit of such accounts activities to be under the scheme of autonomy etc.

The committee should meet at least twice a year and follow the guidelines of the University Grants Commission issued from time to time.

P. Subba Lakshumma
22-1-20

Principal

SKR & SKR Government College for Women (A),
YSR Kadapa

TO

All the members of Finance Committee

Spare-1

*Madam-
copy received*

*V. Suresh Kumar
22-1-2020*

*SC
22-1-2020*

SKR & SKR Govt. College for Women (A), Kadapa
NAAC Reaccredited with Grade 'B'

Date: 29-04-2017

First Finance Committee Meeting

The college Finance Committee met on 29-04-2017 in the college at 10 a.m. under the Chairperson Dr. P. Subba Lakshumma and resolved the following:

Item no 1. It is resolved that the college has both under graduate and post graduate levels with multi faculty. Hence the college is eligible to receive Autonomy grant of Rs. 20, 00,000 for the year 2017-18.

Item no 2. The Finance committee has prepared budget estimation of Autonomy grant To meet the additional and special needs. After discussions and Considerations the following allocation of grants has been made as per the UGC guidelines. The blue print of budget unanimously approved by Finance Committee.

Proposal for UGC Autonomy Grants for 2017-18

S.No	Head of Account	Amount (Rs.)
1	Guest/Visiting faculty	50,000
2	Orientation and re- training teachers	--
3	Re – designing courses and Development of teaching/learning material	56,000
4	Workshop and Seminars	2,00,000
5	Examination reforms	1,00,000
6	Office equipment, teaching aids and laboratory equipments	9,00,000
7	Furniture for office, class rooms, library and laboratories	2,00,000
8	Library equipment books/ journals	1,25,000
9	Expenditure on meeting of the Governing Body and committees	1,03,000
10	Honorarium to controller of examinations (Full time) (Not Exceeding Rs. 8000/- P.M)	96,000
11	Renovation and repairs not leading to construction of a new building	1,50,000
12	Extension activities (Techno- fest etc.)	20,000
		20,00,000
	Grand Total	Rupees Twenty lakhs only

Finance Committee Members present

S.No	Name	Designation	Category	Signature
1	Dr.P.Subba Lakshumma	Principal	chairperson	P. Suresh Lakshma
2	Sri. M. Subba Reddy	Chartered Accountant	Member	MSReddy
3	Sri. V. Sreerama Reddy	Lect.in Commerce	Member	V. Sreerama Reddy

P. Suresh Lakshma

PRINCIPAL
SKR & SKR Govt. Degree College
for Women, KADAPA.

SKR & SKR Govt. College for Women (A), Kadapa
NAAC Reaccredited with Grade 'B'

Date: 29-04-2017

First Finance Committee Meeting

The college Finance Committee met on 29-04-2017 in the college at 10 a.m. under the Chairperson Dr. P. Subba Lakshumma and resolved the following:

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3	Re – designing courses and Development of teaching/learning material	56,000
4	Workshop and Seminars	2,00,000
5	Examination reforms	1,00,000
6	Office equipment, teaching aids and laboratory equipments	9,00,000
7	Furniture for office, class rooms, library and laboratories	2,00,000
8	Library equipment books/ journals	1,25,000
9	Expenditure on meeting of the Governing Body and committees	1,03,000
10	Honorarium to controller of examinations (Full time) (Not Exceeding Rs. 8000/- P.M)	96,000
11	Renovation and repairs not leading to construction of a new building	1,50,000
12	Extension activities (Techno- fest etc.)	20,000
	Grand Total	20,00,000
		Rupees Twenty lakhs only

Finance Committee Members present

S.No	Name	Designation	Category	Signature
1	Dr.P.Subba Lakshumma	Principal	chairperson	<i>P. Subba Lakshumma</i>
2	Sri. M. Subba Reddy	Chartered Accountant	Member	<i>M. Subba Reddy</i>
3	Sri. V. Sreerama Reddy	Lect.in Commerce	Member	<i>V. Sreerama Reddy</i>

P. Subba Lakshumma
PRINCIPAL
SKR & SKR Govt. Degree College
for Women, KADAPA.

31. CPDC/Finance Committee Meeting Minutes Registers (to be verified): Yes Maintained.

SKR & SKR GOVERNMENT COLLEGE FOR WOMEN(A), YSR KADAPA
Re accredited 'B' grade by NAAC

College Planning & Development Council - Meeting No -1

Date: 25-02-2020.

Members Present:

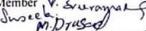
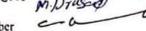
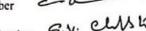
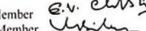
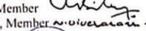
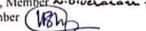
1. Dr P.Subba Lakshumma, Principal & President
2. Smt L.Sudheera, Lecturer in Chemistry, Secretary
3. Sri V. Sreerama Reddy, Lecturer in Commerce, Member
4. Smt S. Suseela, Lecturer in Botany, Member
5. Sri M. Prasad, Social Worker, Member
6. Sri C. Chenna Kesavulu, Marriage Beauru, Member
7. Sri M. Ramesh, ADM, LIC of India, Member
8. Sri G.V.Chandra Mouli, Chaitanya Chemicals, Member
9. Prof. G. Siva Reddy (Rtd), Former Spl. Officer, Member
10. Sri N.Vivekananda Reddy, Near Krishna Temple, Member
11. Dr G.Vijaya Bharati, Asst. Professor, YVU, Member

Resolutions:

The CPDC members met in the Principal's Chamber at 4.00 pm on 25-02-2020 under the chairmanship of Dr. P. Subba Lakshumma, Principal and resolved the following:

1. It is resolved to settle the dis-allowed expenditure of an amount of Rs. 86,240/- under UGC XI Plan Additional Assistance Scheme by way of collecting donations from the Philanthropists and social workers and to credit the same amount to CPDC account of the college 31912200036482, Syndicate Bank, Kadapa.
2. It is resolved that to draw and use the collected donations of Rs.86,240 for the settlement of disallowed expenditure under UGC XI Plan Additional Assistance Scheme from CPDC account to UGC SERO, HYDERABAD and to transfer online payment.

Signatures:

1. Dr P.Subba Lakshumma, Principal & President 
2. Smt L.Sudheera, Lecturer in Chemistry, Secretary 
3. Sri V. Sreerama Reddy, Lecturer in Commerce, Member 
4. Smt S. Suseela, Lecturer in Botany, Member 
5. Sri M. Prasad, Social Worker, Member 
6. Sri C. Chenna Kesavulu, Marriage Beauru, Member 
7. Sri M. Ramesh, ADM, LIC of India, Member 
8. Sri G.V.Chandra Mouli, Chaitanya Chemicals, Member 
9. Prof. G. Siva Reddy (Rtd), Former Spl. Officer, Member 
10. Sri N.Vivekananda Reddy, Near Krishna Temple, Member 
11. Dr G.Vijaya Bharati, Asst. Professor, YVU, Member 


25.2.2020

Principal / President
College Planning & Development Council.

SKR & SKR GOVERNMENT COLLEGE FOR WOMEN (A), YSR KADAPA
RE ACCREDITED 'B' GRADE BY NAAC
College planning & Development council – Meeting NO.2

Date: 05 -12-2020

Members present

1. Dr P. Subba Lakshamma, Principal & President
2. Smt L.Sudheera, Lecturer in Chemistry, Secretary
3. Sri V. Steerama Reddy, Lecturer in Commerce, Member
4. Sri M. Prasad, Social Worker, Member
5. Sri C. Chenna Kesavulu, Marriage Beauru , Member
6. Sri M. Ramesh, ADM,LIC of India, Member
7. Sri G.V.Chandra Mouli, Chaitanya Chemicals, Member
8. Prof. G. Siva Reddy (Rtd) Former Spl. Officer, Member
9. Sri N. Vivekananda Reddy, Near Krishna Temple, Member,
10. Dr G. Vijaya Bharati, Asst. Professor, YVU, Member

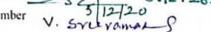
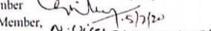
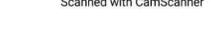
Resolutions:-

The CPDC members met in the Principal's Chamber at 10.30 A.M. On 16-11-2020 under the chairmanship of Dr. P. Subba Lakshamma, Principal and resolved the following.

1. As per the resolution made on 25-02-2020 in CPDC meeting I appealed to Philanthropists and Social workers of Kadapa for their charity and might to donate an amount of Rs. 86,240/- to college CPDC to refund the same to UGC as disallowed amount in XI plan 'Additional Assistance'. In this connection an amount of Rs. 86,500/- (Rupees eighty six thousand five hundred only) was donated to CPDC account by the Philanthropists.
2. It is resolved to refund an amount of Rs. 86,240/- (Rupees eighty six thousand two hundred and forty only) to UGC . SERO, Hyderabad to Account Number 0606101053069 , Canara Bank, Abids road branch, IFSC Code-CNRB00000606 Hyderabad from the amount credited to CPDC Account No.31912200036482, Syndicate bank, Station Road, Kadapa to settle the issue.

This is for your kind information.

Signatures:

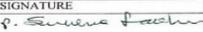
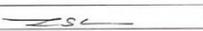
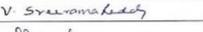
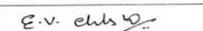
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 7. Sri G.V.Chandra Mouli, Chaitanya Chemicals, Member 
 8. Prof. G. Siva Reddy (Rtd) Former Spl. Officer, Member 
 9. Sri N. Vivekananda Reddy, Near Krishna Temple, Member, 
 10. Dr G. Vijaya Bharati, Asst. Professor, YVU, Member 
- 
Principal/President 5-12-2020
College Planning & Development Council.

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SKR & SKR GOVT. COLLEGE FOR WOMEN (A), KADAPA
COLLEGE PLANNING AND DEVELOPMENT COUNCIL (CPDC)

2019-20

LIST OF MEMBERS

S.NO	Designation	Name & Address	Contact Ph.No. & email ID	SIGNATURE
1	President	Dr P.Subba Lakshamma Principal	9951461047 kadapaw.ikc@gmail.com	
2	Secretary	Smt L.Sudheera Lecturer in Chemistry	8886935311 Sudheera63@gmail.com	
3	Member	Sri V. Steerama Reddy Lecturer in Commerce	9441652263 steeramareddy@yahoo.com	
4	Member	Smt S. Susheela Lecturer in Botany	9948645298 Susheelaeward60@gmail.com	
5	Member	Sri M. Prasad Social Worker Door No.93/34, Indira Nagar Near RMS, KADAPA.	9966727537	
6	Member	Sri C. Chenna Kesavulu Marriage Beauru Dor No.89/193-1 CMR Palli C.K.Drme Mandal, Kadapa	8309535064	
7	Member	Sri M. Ramesh ADM. LIC of India D.N.53/245, Ravendra Nagar Kadapa	9440218562	
8	Member	Sri G.V.Chandra Mouli Chaitanya Chemicals Industrial Park, Kadapa	9397819302	

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9	Member	Prof. G. Siva Reddy (Retd) Former Spl. Officer SVU, PBI Centre, Kadapa	9440297700	
10	Member	Sri N. Vivekananda Reddy Near Krishna Temple Dwaraka Nagar, Kadapa	9848242707	N. Vivekananda Reddy
11	Member	Dr. G. Vijaya Bharati Asst. Professor Department of Commerce YV University, Kadapa	9440516153	

P. Suresha Prashna
17-2-2020
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KADAPA.

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Y.S.R.Kadapa District – 516001, Andhra Pradesh

Finance Committee

6th Finance Committee Meeting: Date: 08-08-2019

Under the chairmanship of the Principal, the Finance Committee members assembled in the principal chamber and discussed the following agenda.

1. Payment of TA, DA and Honorarium to BOS meeting members.
2. Payment of TA, DA and Honorarium to Academic Council meeting members.
3. Honorarium to The Controller of Examinations to paid as per UGC norms.

Minutes of the meeting

The committee discussed and resolved to give TA, DA and Honorarium for BOS members of different cadres and COE Honorarium as follows.

- a. TA-2nd AC fare/3rd AC fare on producing tickets (or) if the distance is less than 200kms (each side,) Paid Rs. 8/- for distance below 200kms who entitles to maintain a car.
- b. Dearness allowance Rs. 300/- per day.
- c. Honorarium Rs. 1000/- for BOS Y V University nominees.
- d. Honorarium Rs. 500/- for BOS nominees.
- e. Honorarium Rs. 1000/- for Academic Council Y V University nominees.
- f. Lodge allowance Rs. 500/- (as Kadapa is Municipal Corporation) should be given on Producing the original receipt from the lodging house.
- g. The fixed above Remunerations to be paid from Restructured student fee fund for 3rd BOS meeting and Academic Council meeting.
- h. COE Honorarium to be paid an amount of Rs.8000/- as per UGC Regulations from Student Examination Fee payments.

V. Sreerama Reddy

Members of Finance Committee

P. Suresha Prashna

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Finance Committee

7th Finance Committee Meeting:

Date: 23-09-2019

Under the chairmanship of the Principal, the Finance Committee members assembled in the principal chamber and discussed the following agenda.

Agenda of the Meeting

1. UG 1,3 & 5th Semester Regular & Supplementary fee structure.
2. Revaluation fee
3. Supplementary examination fee.
4. Observer's Honorarium.
5. Remuneration for conducting examination and spot valuation.
6. PG 1st Semester fee Structure.

Minutes of the meeting

The committee discussed and resolved to implement the following fee structure for U.G I,III,V Semesters PG 1st semester for 2019-20 academic year.

UG 1,3 & 5 Semester End Examination Fee Structure

S.No	Name of the Course	I,III,V Semesters
01	BA HEP (TM&EM), B.COM (G)	Rs.720/-
02	BA (HECom) , BA (TTM),BA(HUCom)	Rs.720/-
03	BSC- MPC, BZC (EM), BZC (TM)	Rs.840/
04	BSC-MPCs, MSCs, MECs, Bt.Z.C, B.M.C	Rs.840/
05	External & Internal Supplementary	Rs.270/-(or) 280/- Per Paper, Rs.425/-(or) 440/- Per Two Papers ,Rs. 720/- (or) 840/- Per Three and above Papers

PG Semester Fee Structure

SL. NO	Name of the course	Fee Structure
01	MA English	500/-

It is resolved to implement the above fee structure for U.G 1,3,5 Semesters and P.G 1st Semester for the Academic year 2019-20

For Academic staff

Sl.No	Nature of work	Remuneration
01	Chief Superintendent	200.00
02	Assistant Chief Superintendent	150.00
03	Hall superintendent	150.00
04	Coding for paper	0.50
05	De-coding	0.50
06	Valuation of paper(3hrs)	10.00
07	If the papers are <10	100.00
08	Paper setter	300.00
09	Translation	100.00
10	Preparation of Key	100.00
11	DTP charges for each page	30.00
12	Practical (Per script)	10.00
13	Local Conveyance	60.00

For Administrative staff

S.No	Nature of work	Remuneration
01	Clerk	75.00
02	Typist	75.00
03	Attender	50.00
04	Waterman	50.00
05	Sweeper	50.00
06	Remuneration of clerk for the fee collection (Per each student)	02.00

Under the chairmanship of the Principal, the Finance Committee members assembled in the Principal's chamber and the following Remuneration rates for the Academic Year 2019-20 for M.A. English have approved.

S.NO	Nature of work	Amount
01	Principal's Honorarium per month	1000
02	P.G. Coordinator's Honorarium per month	1500
03	Paper setters Remuneration for each paper	500
04	Paper valuation per script	20
05	Invigilators Remuneration per session	200
06	Chief Superintendent Remuneration	250
07	Controller of Examinations Remuneration	250
08	Faculty Remuneration per Hour for handling of P.G.Courses	300
09	Clerk Remuneration per month	400
10	Attendant per month	400

V. Sreerama Reddy

V. Sreerama Reddy

Members of Finance Committee



P. Srinivas Prabha

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Finance Committee

8th Finance Committee Meeting:

Date: 8-01-2020

Under the chairmanship of the Principal, the Finance Committee members assembled in the principal chamber and discussed the following agenda.

Agenda of the Meeting

1. UG 2,4 & 6th Semester Regular & Supplementary fee structure.
2. Additional fee payment of Final Year students for PC, CMM, Migration certificate.
3. Purchase of Examination software
4. Revaluation fee
5. Supplementary examination fee.
6. Observer's Honorarium.
7. Remuneration for conducting examinations and spot valuation.
8. PG 2nd Semester fee Structure.
9. To purchase required Stationary material, Infrastructure and other material to conduct examinations as per necessary.
10. To pay amounts for purchases and other maintenance charges from Examination fee payments.
11. Installation of Examination software for smooth and accurate the examination procedure.
12. To purchase required Server and Systems for Installation of Examination Software.

Minutes of the Meeting :

It is resolved to collect the following fee and to pay remuneration to the examination members and spot valuation.

1. Examination Fee for ALL B.A Groups & B.Com (G) - Rs 720/- (As per university fee payments).
2. Examination Fee for ALL B.Sc Groups & B.Com (C.A) - Rs 840/- (As per university fee payments)
3. Additional fee payment of Final Year students for PC, CMM, Migration certificate –Rs 865/- for ALL Groups in addition to exam fee (As per university fee payments).
4. Revaluation fee for each Paper in a Semester is Rs.400/-
5. Pay supplementary examination fee as follows
 - a. For one Paper -Rs.270/- or 280/-
 - b. For two Papers -Rs.420/- or 440/-

- c. For Three or more than Three papers -Rs.720/- (Arts & B.Com(G)) and Rs. 840/-(Science & B.Com(C.A))
6. Pay the observer's Honorarium of Rs.150/- per session and no local conveyance allowance is provided.
 7. Payments for required purchases as Stationary and other materials to be paid from Student exam fee payments.
 8. Resolved to Installation of Examination software and call for state level quotations for purchase Software.
 9. Resolved to purchase Mini Server and Required Monitors and other electrical materials to setup Examination system with LAN.
 10. Pay the remuneration for conducting semester end examination for teaching and non- teaching of different cadres as follows:

For Academic staff

Sl.No	Nature of work	Remuneration
01	Chief Superintendent	200.00
02	Assistant Chief Superintendent	150.00
03	Hall superintendent	150.00
04	Coding for paper	0.50
05	De-coding	0.50
06	Valuation of paper(3hrs)	10.00
07	If the papers are <10	100.00
08	Paper setter	300.00
09	Translation	100.00
10	Preparation of Key	100.00
11	DTP charges for each page	30.00
12	Practical (Per script)	10.00
13	Local Conveyance	60.00

For Administrative staff

S.No	Nature of work	Remuneration
01	Clerk	75.00
02	Typist	75.00
03	Attender	50.00
04	Waterman	50.00
05	Sweeper	50.00
06	Remuneration of clerk for the fee collection (Per each student)	02.00

Under the chairmanship of the Principal, the Finance Committee members assembled in the Principal's chamber and the following Remuneration rates for the Academic Year 2019-20 for M.A. English have approved.

S.NO	Nature of work	Amount
01	Principal's Honorarium per month	1000
02	P.G. Coordinator's Honorarium per month	1500
03	Paper setters Remuneration for each paper	500
04	Paper valuation per script	20
05	Invigilators Remuneration per session	200
06	Chief Superintendent Remuneration	250
07	Controller of Examinations Remuneration	250
08	Faculty Remuneration per Hour for handling of P.G.Courses	300
09	Clerk Remuneration per month	400
10	Attendant per month	400

V. Sreerama Reddy

nsreddy

Members of Finance Committee



B. Srinivas Reddy

Principal
SKR & SKR Govt. Degree College
for Women, KADAPA

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Finance Committee

9th Finance Committee Meeting:

Date: 27-02-2020

Under the chairmanship of the Principal, the Finance Committee ,Examination Cell, Staff Council members met in the principal chamber on 4.30 pm on 27th Febraury 2020 and discussed the 1st Governing Body Meeting presided by Honorable CCE .

Agenda of the Meeting

1. Payments of Honorarium to GB Members
2. Expenditure of GB Meeting.
3. Payments of T.A, D.A for GB members.
4. To pay First Installment amount for Purchase and Installation charges of SPES Software provided by Sri Manasa Solutions, Tenali as per receiving lowest quotation order.
5. To pay T.A, D.A to the members of Sri Manasa Solutions, Tenali..
6. Payment for purchase of DELL Mini Server, Monitor, Key board, service charges to Sri Likitha Computers.

Minutes of the Meeting

1. It is resolved that to pay Honorarium and Expenditures incurred towards 1st Governing Body Meeting members T.A. & D.A. incurred from Examination fee fund as per UGC guidelines.
2. It is resolved that to meet the hospitality expenditure towards 1st GB Meeting members incurred from Examination Fee Funds as per UGC norms.
3. To pay the expenditure amount for the purchase of necessary materials for GB meeting incurred from Examination Fee Fund.
4. It is resolved to pay 55% with 18% GST as First Installment amount for Purchase and Installation charges of SPES Software provided by Sri Manasa Solutions, Tenali as per receiving lowest quotation order.
5. Resolved to pay T.A, D.A to the members of Sri Manasa Solutions, Tenali as per regulations of MOU for 2 days.
6. To pay amount for purchase of DELL Mini Server, Monitor, Key board, received through lowest quotation order and service charges for Sri Likitha Computers .

V. Sreerama Reddy
 Members of Finance Committee

P. Srinivas Lakshmi
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Finance Committee

10th Finance Committee Meeting:

1-9-2020

The financial committee met in principal chamber on 1-9-2020 at 11 AM and resolved the following under the chairmanship of Principal.

It is unanimously resolved that to enhance Honorarium and Remuneration of PG (Dept. of English) administrative staff and invigilators with effect from 1-9-2020.

S.NO	Nature of work	Existing honorarium/remuneration	Enhanced honorarium/remuneration
1	Principals Honorarium per Mo0nth	Rs. 1000/	Rs.1500/
2	PG Coordinator Honorarium per month	Rs. 1500/	Rs 2000/
3	Chief controller of Examination remuneration (per Session)	Rs 250/	Rs.300/
4.	Invigilators remuneration (per Session)	Rs 200/	Rs 250/
5	Office Staff(Clerk) per month	Rs 400/	Rs 500/
6	Attended per Month	Rs 400/	Rs 500/
7	Paper setters remuneration	Rs 500/	No Change
8	Paper valuation per script	Rs 20/	No Change
9.	Faculty remuneration per hour	Rs 300/	No change
10	Controller of examination remuneration	Rs 250/	No change

Note:- There is no enhancement of Honorarium / Remuneration rates of paper setters, paper valuation per script ,Faculty remuneration per hour for handling of PG Course and Controller of examination remuneration .

V. Sreerama Reddy

Members of Finance Committee



P. Srinivas Reddy
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Finance Committee

11th FINANCIAL COMMITTEE MEETING:

Date:-21-10-2020

Under the chairmanship of the Principal, the Finance Committee members met in the principal chamber at 4.00 pm on 21 October 2020 and discussed the following agenda.

Agenda of the Meeting

1. To purchase Sanitation material, Sprayer set, N-17 Masks, Hand gloves for Staff (One set of N-17 Masks, Hand gloves for One time distribution only) and temporary masks for students (if students are attend without mask for examinations) to conduct 2,4,6 Semester examinations as per Covid-19 SOP Guidelines issued by UGC and Govt. of Andhra Pradesh.
2. To pay for above purchase material from Examination fee fund.
3. To pay an amount of Rs.1000/- to receive Final year students Provisional Certificate, Cumulative Marks Memo and Migration certificate for affiliating Yogi Vemana University as per instructions of The Registrar and The Controller of Examinations, Y.V. University.
4. Payment of TA.DA and Honorarium to BOS meeting members.
5. Payment of TA. DA and Honorarium to Academic Council meeting members.
6. Honorarium to The Controller of Examinations to paid as per UGC norms.
7. Fixation of Instant examination fee for outgoing final year students.
8. To pay 2nd Installment amount (45% in total amount and 18% GST) to Sri Manasa Solutions towards SPES Software installation

Minutes of the Meeting

The committee discussed and resolved to give TA.DA and Honorarium for BOS members of different cadres and COE Honorarium as follows.

1. Resolved to purchase the required Sanitation material to conduct 2,4,6 semester examinations to conduct as per Covid-19 SOP Guidelines issued by UGC.
2. Resolved to pay the amount for purchasing Sanitation material from examination fee fund
3. TA-2nd AC fare/3rd AC fare on producing tickets (or) if the distance is less than 200kms (each side,) Paid Rs. 8/- for distance below 200kms who entitles to maintain a car.
4. Dearness allowance Rs. 300/- per day.
5. Honorarium Rs. 1000/- for BOS Y V University nominees.
6. Honorarium Rs. 500/- for BOS nominees of subject experts.

7. Honorarium Rs. 1000/- for Academic Council nominees from Y V University.
8. Lodge allowance Rs. 500/- (as Kadapa is Municipal Corporation) should be given on Producing the original receipt from the lodging house.
9. The fixed above Remunerations to be paid from Examination fee fund for 4th BOS meeting and Academic Council meeting.
10. COE Honorarium to be paid an amount of Rs.8000/- as per UGC Regulations from Student Examination Fee fund.
11. Rs.1000/- for each subject to be fixed as Instant Examination fee as per University norms.
12. Resolved to pay 2nd Installment amount (45% in total amount and 18% GST) to Sri Manasa Solutions, Tenali towards SPES Software installation.

V. Sreerama Reddy

T.S.Reddy

Members of Finance Committee



B. Suresh Babu

PRINCIPAL

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Finance Committee

12th Finance Committee Meeting:

Date: 15-02-2021

Under the chairmanship of the Principal, the Finance Committee members assembled in the principal chamber at 4.30 pm on 15th February 2021 and discussed the following agenda.

Agenda of the Meeting

1. UG 1,3 & 5th Semester Regular & Supplementary fee enhancement for the Academic year 2020-2021
 - a. Examination Fee for B.A Groups & B.Com (G) Group (Non practical examination groups) enhanced from Rs 720/- to Rs.865 /- (As per university fee payments).
 - b. Examination Fee for B.Sc Groups, B.Com (C.A) & B.A (I Year Computers only), having practical examinations enhanced from Rs 840/- to Rs.1000/-(As per university fee payments)
 - c. Additional fee payment of Final Year students for PC, CMM, Migration certificate –Rs 1000/- for All Groups in addition to examination fee (As per university guidelines).
2. Pay supplementary examination fee as follows
 - d. For one Paper -Rs.325/- (Arts) or 280/- (Science)
 - e. For two Papers -Rs.420/- (Arts) or 440/-(Science)
 - f. For Three or more than Three papers -Rs.865/- (Arts & B.Com(G)) and Rs. 1000/-(B.Sc, B.Com(C.A) & I Year B.A Computers)
3. Revaluation fee for each Paper in a Semester is Rs.400/- to Rs. 800/-
4. Observer's Honorarium.
5. Purchasing required Stationary material and other necessary material to conduct examinations
6. Remuneration for Paper Setting, Examiners, and spot valuation.
7. Payments towards purchasing stationary and other necessary material.
8. PG 1st Semester fee Structure.

Minutes of the meeting

The committee discussed and resolved to implement the following fee structure for U.G I, III, V Semesters PG 1st semester for 2020-21 Academic year.

UG 1,3 & 5 Semester End Examination Fee Structure

S.No	Name of the Course	I,III,V Semesters
01	BA HEP (TM&EM), B.Com (G)	Rs.865
02	BA (HECom) , BA (TMM),BA(HUCom)	Rs.865
03	BSC- MPC, BZC (EM), BZC (TM)	Rs.1000
04	BSC-MPCs, MSCs, MECs, Bt.Z.C, BMC	Rs.1000
05	External & Internal Supplementary	Rs.325/- and 340/- Per Paper, Rs.500/- (or) 510/- Per Two Papers ,Rs. 865/- (or) 1000/- Per Three and above Papers

PG Semester Fee Structure

S. NO	Name of the course	Fee Structure
01	MA English	500/-

It is resolved to implement the above fee structure for U.G 1,3,5 Semesters and P.G 1st Semester for the Academic year 2020-21 .

For Academic staff

Sl.No	Nature of work	Remuneration
01	Chief Superintendent	200.00
02	Assistant Chief Superintendent	150.00
03	Hall superintendent	150.00
04	Coding for paper	0.50
05	De-coding	0.50
06	Valuation of paper(3hrs)	10.00
07	If the papers are <10	100.00
08	Paper setter	300.00
09	Translation	100.00
10	Preparation of Key	100.00
11	DTP charges for each page	30.00
12	Practical (Per script)	10.00
13	Local Conveyance	60.00

For Administrative staff

S.No	Nature of work	Remuneration
01	Clerk	75.00
02	Typist	75.00
03	Attender	50.00
04	Waterman	50.00
05	Sweeper	50.00
06	Remuneration of clerk for the fee collection (Per each student)	02.00

Under the chairmanship of the Principal, the Finance Committee members assembled in the Principal's chamber and the following Remuneration rates for the Academic Year 2020-21 for M.A. English have approved (As per the Resolution no.10 dt.1-9-2021)

S.NO	Nature of work	Amount
01	Principal's Honorarium per month	1500
02	P.G. Coordinator's Honorarium per month	2000
03	Paper setters Remuneration for each paper	500
04	Paper valuation per script	20
05	Invigilators Remuneration per session	250
06	Chief Superintendent Remuneration	300
07	Controller of Examinations Remuneration	250
08	Faculty Remuneration per Hour for handling of P.G.Courses	300
09	Clerk Remuneration per month	500
10	Attendant per month	500

3. Resolved to enhance Revaluation fee for each Paper in a Semester for Rs.400/- to Rs. 800/-
4. Observer's Honorarium to be Rs.150/- as per previous year.
5. Resolved to purchase required stationary and other material to conduct examinations
6. Resolved for payments for Purchasing required Stationary material and other necessary material to conduct examinations.
7. Resolved to pay Remunerations for Paper Setting, Examiners, and spot valuation as per fixation for the academic year 2020-2021.

V. Sreerama Reddy

Members of Finance Committee



B. Srinivas Reddy

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Finance Committee

13th Finance Committee Meeting:

Date: 17-06-2021

Under the chairmanship of the Principal, the Finance Committee members assembled in the principal chamber and discussed the following agenda.

Agenda of the Meeting

1. UG 1,2,4 & 6th Semester Regular & Supplementary fee for the Academic year 2020-2021
 1. Examination Fee for B.A Groups & B.Com (G) Group (Non practical examination groups) Rs.865 /- (As per university fee payments).
 2. Examination Fee for B.Sc Groups, B.Com (C.A) & B.A (I Year Computers only), having practical examinations fixed as Rs.1000/-(As per university fee payments)
 3. Additional fee payment of Final Year students for PC, CMM, Migration certificate fixed Rs 1000/- for All Groups in addition to examination fee (As per university guidelines).
2. Pay supplementary examination fee as follows
 - d. For one Paper -Rs.325/- (Arts) or 280/- (Science)
 - e. For two Papers -Rs.420/- (Arts) or 440/-(Science)
 - f. For Three or more than Three papers -Rs.865/- (Arts & B.Com(G)) and Rs. 1000/-(B.Sc, B.Com(C.A) & I Year B.A Computers.
3. Revaluation fee for each Paper in a Semester is Rs.400/- to Rs. 800/-
4. Observer's Honorarium.
5. Purchasing required Stationary material and other necessary material to conduct examinations
4. Remuneration for Paper Setting, Examiners, and spot valuation.
5. Payments towards purchasing stationary and other necessary material.
6. PG 2nd Semester fee Structure.
7. Enhancement of Script Valuation amount from Rs. 10/- to Rs.15/-

Minutes of the meeting

The committee discussed and resolved to implement the following fee structure for U.G 1,2,4 & 6th Semesters, PG 2nd semester for 2020-21 Academic year.

UG 1,2, 4 & 6th Semester End Examination Fee Structure

S.No	Name of the Course	I,II,IV,VI Semesters
01	BA HEP (TM&EM), B.Com (G)	Rs.865
02	BA (HECom) , BA (TMM),BA(HUCom)	Rs.865
03	BSC- MPC, BZC (EM), BZC (TM)	Rs.1000
04	BSC-MPCs, MSCs, MECs, Bt.Z.C, BMC	Rs.1000
05	External & Internal Supplementary	Rs.325/- and 340/- Per Paper, Rs.500/-(or) 510/- Per Two Papers ,Rs. 865/- (or) 1000/- Per Three and above Papers

PG 2nd Semester Fee Structure

S. NO	Name of the course	Fee Structure
01	MA English	500/-

It is resolved to implement the above fee structure for U.G 1,2,4& 6th Semesters and P.G 2nd Semester for the Academic year 2020-2021

For Academic staff

Sl.No	Nature of work	Remuneration
01	Chief Superintendent	200.00
02	Assistant Chief Superintendent	150.00
03	Hall superintendent	150.00
04	Coding for paper	0.50
05	De-coding	0.50
06	Valuation of paper(3hrs)	15.00
07	If the papers are <10	100.00
08	Paper setter	300.00
09	Translation	100.00
10	Preparation of Key	100.00
11	DTP charges for each page	30.00
12	Practical (Per script)	10.00
13	Local Conveyance	60.00

For Administrative staff

S.No	Nature of work	Remuneration
01	Clerk	75.00
02	Typist	75.00
03	Attender	50.00
04	Waterman	50.00
05	Sweeper	50.00
06	Remuneration of clerk for the fee collection (Per each student)	02.00

Under the chairmanship of the Principal, the Finance Committee members assembled in the Principal's chamber and the following Remuneration rates for the Academic Year 2020-21 for M.A. English have approved (As per the Resolution no.10 dt.1-9-2021)

S.NO	Nature of work	Amount
01	Principal's Honorarium per month	1500
02	P.G. Coordinator's Honorarium per month	2000
03	Paper setters Remuneration for each paper	500
04	Paper valuation per script	20
05	Invigilators Remuneration per session	250
06	Chief Superintendent Remuneration	300
07	Controller of Examinations Remuneration	250
08	Faculty Remuneration per Hour for handling of P.G.Courses	300
09	Clerk Remuneration per month	500
10	Attendant per month	500

3. Resolve to fix Revaluation fee for each Paper in a Semester is Rs.400/- to Rs. 800/-
4. Resolve to pay Observer's Honorarium as Rs. 150/-.
5. Resolve to purchase required Stationary material and other necessary material to conduct examinations smoothly.
8. Resolve to pay Remuneration for Paper Setting, Examiners as per earlier semester.
9. As per the request of panel of examiners it is resolved to enhance for script valuation amount from Rs.10/- to Rs 15/- for 3 hours paper from this semester onwards for spot valuation .

- 10. Payments towards purchasing stationary and other necessary material.
- 11. PG 2nd Semester fee Structure.
- 12. Enhancement of Script Valuation amount from Rs. 10/- to Rs.15/-

V. Sreerama Reddy

Members of Finance Committee



B. Suresha Reddy

PRINCIPAL
SKR & SKR Govt. Degree College
for Women, KADAPA.

SKR & SKR Government College for Women (A),
Kadapa.

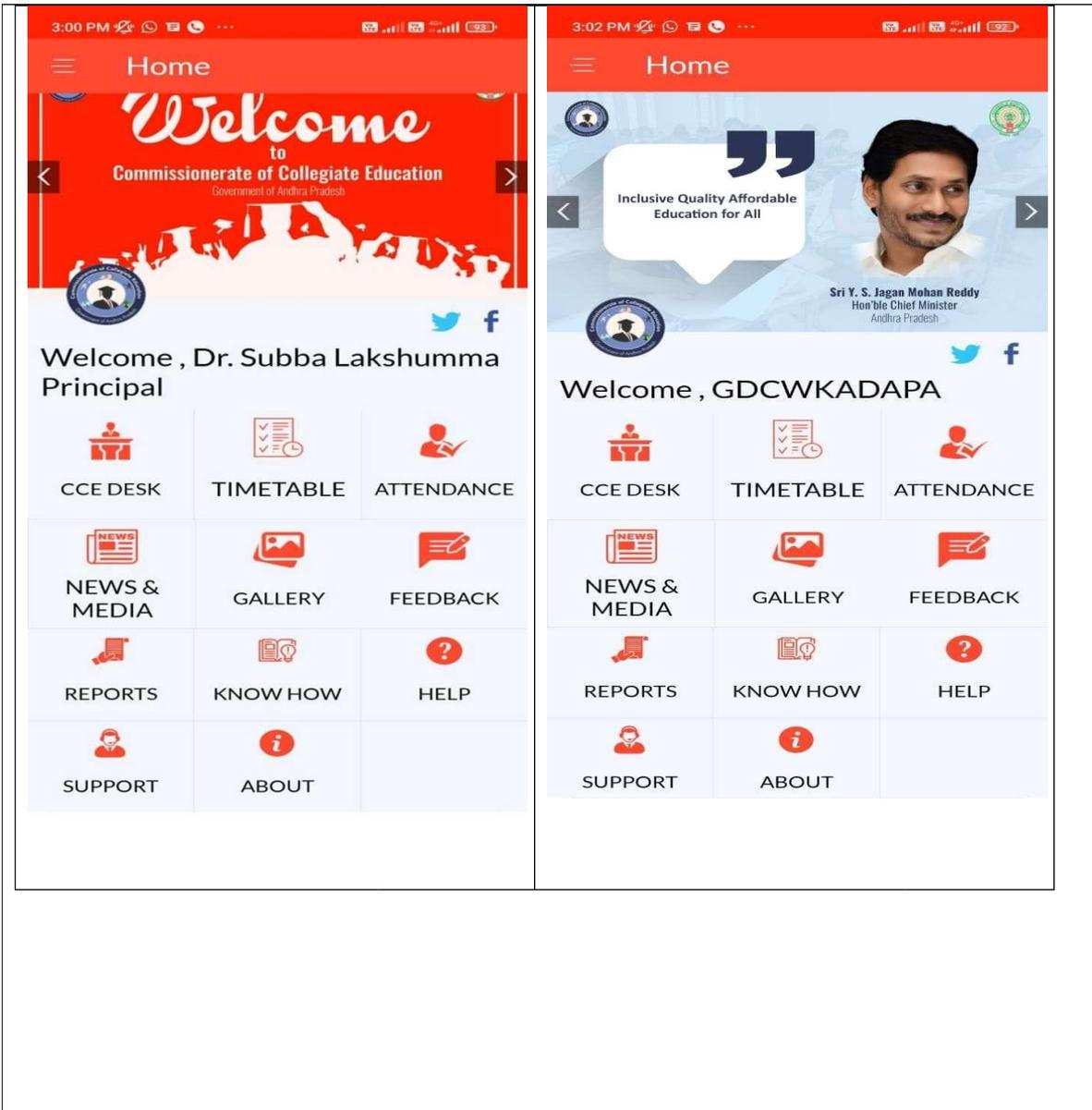
32. Implementation status of Biometric Attendance and TLP Reports (to be verified): YES IMPLEMENTED.

TLP REPORTS:

Teaching Learning Platform (TLP) is an online platform which is used for collecting, storing and monitoring data about the classes scheduled and reported by faculty as per the Time-table mapped in TLP App. Smt A. Haritha, Lecturer in Computer Science is acting as TLP Coordinator and Principal is monitoring the entire process.

TLP consists of various components which are described as follows:

1. Total Users (Principals/Teachers): 51
2. Total Logged in Principal: 1
3. Total Logged in Teachers: 50
4. Total faculty registered in the TLP app: 51
5. Total faculty Downloaded TLP app: 51
6. Total faculty using TLP App: 51
7. Total faculty not Downloaded TLP app: 0
8. Total faculty Not Using TLP App: 0



Teaching Learning Process Moni... x Users Logged Report x +

Not secure | 103.39.134.234/CFE_SPMS/Transactions/fmListOfUsersLoggedIn.aspx

Introducing Deep L... What are the hot to... Home | spoken-tut... https://cse.iitkgp.ac... What is Machine Le... Insertion Sort Visua... Bubble Sort Visualiz...

Logged Users Count

Search Options

Total Users (Principals / Teachers)	Total Logged in Principals	Total Logged in Teachers
51	1	50

Total Faculty Downloaded App	Total Faculty Using App	Total Faculty Not Downloaded App	Total Faculty Not Using App
51	51	0	0

S.No	Zone	District	College Type	College Name	Total Faculty	Principals	Teachers	Logined Principals	Logined Teachers	Total Faculty Downloaded App	Total Faculty Using App	Total Faculty Not Downloaded App	Total Faculty Not Using App
1	ZONE-4	KADAPA	Government College	GDC (WVA), Kadapa	51	1	50	1	50	51	51	0	0
					51	1	50	1	50	51	51	0	0

Type here to search

23°C Rain showers 12:05 10-07-2022

TLP APP IMPLEMENTATION

- All the faculty mapped their class Times-tables in TLP App.
- All the faculty are reporting the scheduled classes in TLP app
- All the faculty are re-cooping their deviated classes when faculty are on leave either by rescheduling the classes.
- 100% compliance is achieved by the college, as all the faculty are reporting including Principal the classes without fail.
- All the faculty are downloading **Work done statement** from TLP App and certified by the Principal every month.

01-Jan-2022 to 10-Jul-2022:

Teaching Learning Process Moni | Collage Abstract | College Wise Summary

Not secure | 103.39.134.234/CCE_SPMS/Reports/CollageWiseSummary.aspx

College Wise Summary

Hide Search

Zone: ZONE-4 | District: KADAPA | Institute: GDC (W)(A), Kadapa

Course: --Select Course-- | Subject: --Select Class-- | College Type: Government College

From Date (dd-MMM-yyyy): 01-Jan-2022 | To Date (dd-MMM-yyyy): 08-Jul-2022 | % of Compliance: -- Select --

Reporting Status: --Select--

GO

Page : 1 , Showing 1 to 1 of 1 Records.

Note: Showing students count from cumulative count of students from attendance log records. This count will not match with physical students count.

S.No	Zone	District	College Type	Institution Name	Scheduled Classes	Completed Classes	Deviated Classes	Approved Deviated Classes	Recooped Deviated Classes	No. of Students	No. of Students Present	No. of Students Absent	% of Attendance	Grade	% of Compliance
1	ZONE-4	KADAPA	Government College	GDC (W)(A), Kadapa	24902	23688	1213	1213	146	905262 (38.22)	649126 (27.4)	256608 (10.83)	71.71 (71.69)	A	100
				Totals	24902	23688	1213	1213	146				71.71		100.00

Type here to search

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01-Nov-2021 to 31-Dec-2021:

Due to technical issues in the early days of implementing TLP compliance is < 100%.

Issues like cannot cancel the scheduled classes if teacher is on leave on the same day due to emergency.

Unaware of the public holiday enter which led to the scheduled classes during holidays also.

Teaching Learning Process Moni x College Wise Summary x +

Not secure | 103.39.134.234/CCE_SPMS/Reports/CollegeWiseSummary.aspx

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College Wise Summary

Hide Search

Zone: ZONE-4 District: KADAPA Institute: GDC (W)(A), Kadapa

Course: --Select Course-- Subject: --Select Class-- College Type: Government College

From Date (dd-MMM-yyyy): 01-Nov-2021 To Date (dd-MMM-yyyy): 31-Dec-2021 % of Compliance: -- Select --

Reporting Status: --Select-- GO

Page : 1, Showing 1 to 1 of 1 Records.

Note: Showing students count from cumulative count of students from attendance log records. This count will not match with physical students count.

S.No	Zone	District	College Type	Institution Name	Scheduled Classes	Completed Classes	Deviated Classes	Approved Deviated Classes	Recooped Deviated Classes	No. of Students	No. of Students Present	No. of Students Absent	% of Attendance	Grade	% of Compliance
1	ZONE-4	KADAPA	Government College	GDC (W)(A), Kadapa	10131	9177	519	519	0	362700 (39.52)	253744 (27.65)	111431 (12.14)	69.96 (69.96)	A	95.71
				Totals	10131	9177	519	519	0				69.96		95.71

Type here to search

24°C Rain 13:36 10-07-2022

BIOMETRIC ATTENDANCE

S.K.R & S.K.R Govt. College for Women(A), Kadapa Biometric Details

	Staff	Students	Percentage	Enrolled	Attended	Percentage
1-Jan-21	69	58	84.057971	1411	1063	75
2-Jan-21	69	60	86.9565217	1411	1106	78

4-Jan-21	69	65	94.202898 6	1411	1059	75
5-Jan-21	69	64	92.753623 2	1411	1076	76
6-Jan-21	69	66	95.652173 9	1411	1082	77
7-Jan-21	69	54	78.260869 6	1411	1091	77
8-Jan-21	69	59	85.507246 4	1411	1085	77
11-Jan-21	69	63	91.304347 8	1411	1069	76
12-Jan-21	69	62	89.855072 5	1411	1108	79
16-Jan-21	69	66	95.652173 9	1411	1123	80
18-Jan-21	69	58	84.057971	1411	1084	77
19-Jan-21	69	59	85.507246 4	1411	1096	78
20-Jan-21	69	59	85.507246 4	1411	1095	78
21-Jan-21	69	58	84.057971	1411	1121	79
22-Jan-21	69	54	78.260869 6	1411	1067	76
23-Jan-21	69	56	81.159420 3	1411	1134	80
25-Jan-21	69	57	82.608695 7	1411	1128	80
27-Jan-21	69	57	82.608695 7	1411	1168	83
28-Jan-21	69	58	84.057971	1411	1069	76
29-Jan-21	69	59	85.507246 4	1411	1093	77
30-Jan-21	69	63	91.304347 8	1411	1100	78
31-Jan-21	69	62	89.855072 5	1411	1136	81
		Staff		Student s		
	Enrolle d	Attende d	Percentage	Enrolle d	Attende d	Percentag e
1-Feb-21	69	63	91.304347 8	1355	1031	76
2-Feb-21	69	63	91.304347 8	1355	1059	78
3-Feb-21	69	63	91.304347 8	1355	1121	83
4-Feb-21	69	59	85.507246 4	1355	1136	84
5-Feb-21	74	65	87.837837 8	1353	1078	80

6-Feb-21	75	60	80	1353	1128	83
8-Feb-21	75	68	90.6666667	1353	1053	78
9-Feb-21	75	69	92	1353	1169	86
10-Feb-21	75	70	93.3333333	1353	1145	85
11-Feb-21	75	71	94.6666666	1353	1187	88
12-Feb-21	75	72	96	1353	1089	80
15-Feb-21	75	59	78.6666666	1353	1085	80
16-Feb-21	75	62	82.6666666	1353	1067	79
17-Feb-21	75	63	84	1353	1158	86
18-Feb-21	76	64	84.2105263	1353	1096	81
19-Feb-21	76	63	82.8947368	1353	1138	84
20-Feb-21	76	65	85.5263158	1353	1167	86
22-Feb-21	76	67	88.1578947	1353	1094	81
23-Feb-21	76	68	89.4736842	1353	1087	80
24-Feb-21	76	65	85.5263158	1353	1112	82
25-Feb-21	76	66	86.8421053	1362	1088	80
26-Feb-21	76	68	89.4736842	1362	1135	83
27-Feb-21	76	65	85.5263158	1367	1148	84
		Staff		Students		
	Enrolled	Attended	Percentage	Enrolled	Attended	Percentage
1-Mar-21	77	62	80.5194805	1374	1041	76
2-Mar-21	77	66	85.7142857	1381	1043	76
3-Mar-21	77	58	75.3246753	1381	1053	76
4-Mar-21	77	69	89.6103896	1382	1121	81
5-Mar-21	77	70	90.9090909	1382	1132	82
6-Mar-21	77	65	84.4155844	1382	1068	77
8-Mar-21	77	59	76.6233766	1382	1080	78
9-Mar-21	77	66	85.7142857	1427	1091	76

			7			
12-Mar-21	77	60	77.9220779	1814	1391	77
13-Mar-21	77	66	85.7142857	1814	1386	76
15-Mar-21	77	64	83.1168831	1814	1392	77
16-Mar-21	77	62	80.5194805	1814	1456	80
17-Mar-21	77	62	80.5194805	1814	1397	77
18-Mar-21	77	58	75.3246753	1820	1434	79
19-Mar-21	77	60	77.9220779	1820	1426	78
20-Mar-21	77	61	79.2207792	1820	1387	76
22-Mar-21	77	64	83.1168831	1820	1389	76
23-Mar-21	77	63	81.8181818	1820	1412	78
24-Mar-21	77	66	85.7142857	1820	1393	77
25-Mar-21	77	64	83.1168831	1820	1458	80
26-Mar-21	77	64	83.1168831	1820	1432	79
27-Mar-21	77	66	85.7142857	1820	1396	77
30-Mar-21	77	63	81.8181818	1820	1496	82
31-Mar-21	77	64	83.1168831	1820	1399	77
		Staff		Students		
	Enrolled	Attended	Percentage	Enrolled	Attended	Percentage
1-Apr-21	77	66	85.7142857	2047	1539	75
3-Apr-21	77	67	87.012987	2047	1571	77
6-Apr-21	77	69	89.6103896	2047	1596	78
7-Apr-21	77	70	90.9090909	2047	1586	77
9-Apr-21	77	72	93.5064935	2047	1602	78
12-Apr-21	77	72	93.5064935	2047	1589	78
15-Apr-21	77	73	94.8051948	2047	1608	79
16-Apr-21	77	74	96.1038961	2047	1596	78

17-Apr-21	77	72	93.5064935	2047	1634	80
19-Apr-21	77	73	94.8051948	2047	1627	79
20-Apr-21	77	67	87.012987	2047	1597	78
22-Apr-21	77	67	87.012987	2047	1601	78
23-Apr-21	77	69	89.6103896	2045	1623	79
24-Apr-21	77	68	88.3116883	2045	1582	77
26-Apr-21	79	64	81.0126582	1969	1639	83
27-Apr-21	79	60	75.9493671	1969	1587	81
28-Apr-21	79	59	74.6835443	1969	1565	79
29-Apr-21	79	64	81.0126582	1969	1520	77
30-Apr-21	79	65	82.278481	1969	1597	81

2021 May Online Classes conducted
2021 June Online Classes conducted
2021 July Online Classes conducted

		Staff		Students		
	Enrolled	Attended	Percentage	Enrolled	Attended	Percentage
2-Aug-21	79	52	65.8227848	1969	1531	78
3-Aug-21	79	51	64.556962	1969	1598	81
4-Aug-21	79	49	62.0253165	1969	1573	80
5-Aug-21	79	43	54.4303797	1969	1536	78
6-Aug-21	79	47	59.4936709	1969	1528	78
7-Aug-21	79	41	51.8987342	1969	1516	77
9-Aug-21	79	47	59.4936709	1969	1538	78
10-Aug-21	79	44	55.6962025	1969	1597	81
11-Aug-21	79	44	55.6962025	1969	1621	82
12-Aug-21	79	44	55.6962025	1969	1564	79
13-Aug-21	79	42	53.164557	1969	1584	80
16-Aug-	79	48	60.759493	1969	1592	81

21			7			
17-Aug-21	79	47	59.4936709	1969	1623	82
18-Aug-21	79	43	54.4303797	1969	1574	80
19-Aug-21	79	41	51.8987342	1969	1565	79
21-Aug-21	79	46	58.2278481	1969	1529	78
23-Aug-21	79	47	59.4936709	1969	1516	77
24-Aug-21	79	48	60.7594937	1969	1539	78
25-Aug-21	79	50	63.2911392	1969	1598	81
26-Aug-21	79	49	62.0253165	1969	1638	83
27-Aug-21	79	48	60.7594937	1969	1524	77
28-Aug-21	79	52	65.8227848	1969	1536	78
31-Aug-21	79	53	67.0886076	1969	1582	80

		Staff		Students		
	Enrolled	Attended	Percentage	Enrolled	Attended	Percentage
1-Sep-21	81	62	76.5432099	1970	1539	78
2-Sep-21	81	65	80.2469136	1970	1598	81
3-Sep-21	81	61	75.308642	1970	1547	79
4-Sep-21	82	60	73.1707317	1970	1586	81
6-Sep-21	82	69	84.1463415	1970	1528	78
7-Sep-21	82	66	80.4878049	1970	1612	82
8-Sep-21	82	66	80.4878049	1970	1536	78
9-Sep-21	82	68	82.9268293	1971	1598	81
10-Sep-21	82	54	65.8536585	1378	1065	77
13-Sep-21	82	54	65.8536585	1378	1045	76
14-Sep-21	82	21	25.6097561	1378	1068	78

15-Sep-21	82	54	65.853658 5	1378	1092	79
16-Sep-21	82	58	70.731707 3	1378	1087	79
17-Sep-21	82	60	73.170731 7	1378	1063	77
18-Sep-21	82	63	76.829268 3	1378	1084	79
20-Sep-21	82	64	78.048780 5	1378	1089	79
21-Sep-21	82	65	79.268292 7	1378	1057	77
22-Sep-21	82	57	69.512195 1	1378	1069	78
23-Sep-21	82	59	71.951219 5	1378	1085	79
24-Sep-21	90	61	67.777777 8	1379	1065	77
25-Sep-21	90	62	68.888888 9	1379	1084	79
27-Sep-21	90	61	67.777777 8	1379	1089	79
28-Sep-21	91	59	64.835164 8	1379	1065	77
29-Sep-21	90	57	63.333333 3	1379	1087	79
30-Sep-21	91	60	65.934065 9	1379	1112	81

		Staff		Student s		
	Enroll ed	Attende d	Percentage	Enrolle d	Attende d	Percentag e
1-Oct-21	91	61	67.032967	1379	1098	80
4-Oct-21	93	57	61.290322 6	1379	1049	76
5-Oct-21	92	55	59.782608 7	1380	1056	77
6-Oct-21	93	34	36.559139 8	1380	1097	79
7-Oct-21	93	46	49.462365 6	1380	1097	79
8-Oct-21	93	38	40.860215 1	1380	1069	77
18-Oct-21	93	52	55.913978 5	1380	1087	79
20-Oct-21	101	53	52.475247 5	1380	1065	77
21-Oct-21	93	51	54.838709 7	1380	1089	79
22-Oct-21	93	51	54.838709 7	1380	1078	78

23-Oct-21	93	51	54.838709 7	1380	1125	82
25-Oct-21	93	57	61.290322 6	1380	1178	85
26-Oct-21	77	45	58.441558 4	1380	1058	77
27-Oct-21	77	56	72.727272 7	1380	1084	79
28-Oct-21	78	59	75.641025 6	1380	1069	77
29-Oct-21	78	42	53.846153 8	1380	1058	77
30-Oct-21	78	40	51.282051 3	1380	1067	77

		Staff		Student s		
	Enrolle d	Attende d	Percentage	Enrolle d	Attende d	Percentag e
1-Nov-21	78	34	43.589743 6	1380	1128	82
2-Nov-21	78	38	48.717948 7	1380	1065	77
3-Nov-21	79	34	43.037974 7	1374	1092	79
5-Nov-21	79	54	68.354430 4	1374	1048	76
6-Nov-21	80	63	78.75	1362	1065	78
8-Nov-21	80	71	88.75	1362	1055	77
9-Nov-21	80	73	91.25	1329	1048	79
10-Nov-21	80	76	95	1329	1067	80
11-Nov-21	82	72	87.804878	1329	1038	78
12-Nov-21	82	51	62.195122	1329	1047	79
15-Nov-21	82	74	90.243902 4	1329	1069	80
16-Nov-21	82	67	81.707317 1	1329	1015	76
17-Nov-21	82	66	80.487804 9	1329	1087	82
18-Nov-21	82	68	82.926829 3	1329	1065	80
19-Nov-21	82	53	64.634146 3	1329	1047	79
20-Nov-21	82	57	69.512195 1	1329	1068	80
22-Nov-21	88	73	82.954545 5	1329	1067	80
23-Nov-	89	83	93.258427	1329	1057	80

21						
24-Nov-21	89	80	89.8876404	1329	1024	77
25-Nov-21	89	81	91.011236	1329	1033	78
26-Nov-21	89	79	88.7640449	1329	1057	80
27-Nov-21	92	81	88.0434783	1329	1027	77
29-Nov-21	93	79	84.9462366	1329	1038	78
30-Nov-21	93	78	83.8709677	1329	1049	79
		Staff		Student		
	Enrolled	Attended	Percentage	Enrolled	Attended	Percentage
1-Dec-21	93	85	91.3978495	1329	1038	78
2-Dec-21	94	85	90.4255319	1329	1038	78
3-Dec-21	94	81	86.1702128	1329	1033	78
4-Dec-21	94	71	75.5319149	1329	1065	80
6-Dec-21	94	77	81.9148936	1329	1065	80
7-Dec-21	94	76	80.8510638	1329	1027	77
8-Dec-21	94	72	76.5957447	1329	1022	77
9-Dec-21	94	69	73.4042553	1329	1025	77
10-Dec-21	94	67	71.2765957	1329	1027	77
13-Dec-21	94	82	87.2340426	1329	1050	79
14-Dec-21	94	76	80.8510638	1329	1040	78
15-Dec-21	95	82	86.3157895	1329	1055	79
16-Dec-21	95	76	80	1329	1033	78
17-Dec-21	95	86	90.5263158	1351	1033	76
18-Dec-21	95	78	82.1052632	1369	1032	75
20-Dec-21	95	73	76.8421053	1370	1022	75
21-Dec-21	95	76	80	1389	1010	73
22-Dec-21	95	72	75.7894737	1329	1001	75

23-Dec-21	95	72	75.789473 7	1329	1026	77
24-Dec-21	95	65	68.421052 6	1397	1027	74
27-Dec-21	95	75	78.947368 4	1397	1020	73
28-Dec-21	95	80	84.210526 3	1406	1100	78
29-Dec-21	95	77	81.052631 6	1447	1120	77
30-Dec-21	95	68	71.578947 4	1494	1108	74
31-Dec-21	95	66	69.473684 2	1329	1102	83